**Weekly Updates**

**October 18, 2012**

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| Test | Description of Change(s) | Affected Individuals |
| Hennepin County Health Assessment for Reduced Co-pay | You have until October 31, 2012 to perform the health assessment to receive reduced co-pay for 2013. Remember you must also go to the Preferred One website and document your wellness activities.Here is the link: [Health assessment](http://www.hennepin.us/portal/site/HennepinUS/menuitem.b1ab75471750e40fa01dfb47ccf06498/?vgnextoid=3ee601ccb1192310VgnVCM20000098fe4689RCRD) | All Staff |
| Phlebotomy Changes | We will be transitioning to alcohol prep pads in place of cotton balls and bottles of alcohol once we use up our stock of cotton balls. Because infection control | All Staff |
| Staff Meeting next Tuesday 10/23/12 | Just a reminder the staff meeting is next Tuesday 10/23/12. ☺ | All Staff |
| Expired Tubes | In order to use the oldest stock first, always pull your blood tubes from the bottom. The new stock will be on the top when we refill, so pulling from the bottom ensures no expired tubes linger. | All Staff |
| ACE Alera QC change | Always let the QC test results print before running any necessary repeats. This gives us a printed hard copy of the data for proper documentation and troubleshooting purposes. | Bench Techs |
| ACE Alera Reagents | When opening a box of reagents, pull the insert, date it and put in Sherry’s basket. Give special attention when opening **stickered boxes** - the insert and other papers in these boxes should go to Denelle ASAP for action. | Bench Techs |
| Testing on parents for children | This testing must always be ordered on the person whose blood we are actually testing. If necessary, work with the provider to get orders entered in EPIC and/or send the patient to be registered. | All Staff |

**Procedure Additions, Updates and Changes:**

* [**RSV Procedure**](file:///%5C%5Cyonkers%5Cpchcteam%5CLab%5CProcedure%20Manual%5CRSV.docx)