**Weekly Updates**

**October 31, 2013**

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| Test | Description of Change(s) | Affected Individuals |
| Flu Season | We have **NOT** declared the Flu season open yet at NorthPoint. Please transfer any specimens you may receive for Flu and/or RSV to HCMC for testing. | All Staff |
| Flu or RSV | When sending a Flu or RSV to HCMC, please transfer the test to the VIRAL bench. This is in the same manner we transfer MIALUS to the Roche DNLD.**Flu or RSV - NPH Micro Lab Bench → Viral**When this is done, it will then be eligible for the transfer list.See Denelle if you have questions. | All Staff |
| UA testing | Please perform testing as the doctor has ordered. If you have questions, talk directly with the doctor, rather than changing the order. | Bench Techs |
| Sendouts | Please be a ***team player*** and check the window in sendouts for tubes/labels, especially when sendouts is backing up the phlebotomist. Start processing all the tubes and deliver specimens/labels to appropriate benchs.  | All Staff |
| CO2 Cap | Please remember to save the cap to the CO2 reagent. We re-cap this reagent and place back in the refrigerator every night…  | Bench Techs |
| Reagent Inserts | FYI: We still remove the chemistry reagent inserts, write the date and place in the in-basket for filing. | Bench Techs. |

**Procedure Additions, Updates and Changes:**