

Weekly Updates

July 25, 2014

Test	Description of Changes	Affected Individuals
Millipore Water	<p>The Millipore filtration system has been installed adjacent to the urine sink. This can be accessed for our lab reagent grade water needs. (We will no longer be getting distilled water jugs or NERL water containers.)</p> <ul style="list-style-type: none">• Please see Denelle or Sherry if you need a tutorial on this.• The monitor will turn yellow or red when there is a problem with the system. Please alert Denelle or Sherry if you see this.	Bench Techs
Name Alert	<p>We now have a supply of 'Name Alert' stickers. These can be found at the front desk and in sendouts. <u>They should be used as a reminder for staff to pay special attention to specimens/patient identification for siblings or patient with similar/same names.</u></p>	All Staff

Freezer #2	<p>Freezer #2 is now storing large quantities of expensive BioRad QC that should be stored at -20 °C or colder. This is a change from the previous temp requirement of colder than -10 °C.</p> <ul style="list-style-type: none"> • Please document the temp on this freezer first thing in the morning before opening the door. • If you are documenting a temperature WARMER than -20 °C (this means you see a temp number like -19 or -18 etc), recognize that you need to act on this. <u>This temperature is not acceptable.</u> Your options are: <ol style="list-style-type: none"> 1) Document with * 2) Then put the asterisk and date followed by what you did – see example i.e. Write at the bottom or back of the record sheet: *7/26 -9; door ajar. Shut door and rechecked at 7am. 7 am temp -21 dbh 3) Assess the cause which includes touching items to be sure they are still frozen. If cause is unknown or items not frozen contact Denelle or Sherry immediately. 	Bench Tech
ANC Critical Range Change	<p>The ANC for all ages has changed to <0.6. <i>The Critical Values list and Cerner critical ranges reflect this change.</i></p>	All Staff
Supplies & Storage	<p>Due to the new instrumentation, things will be moving. We will try to communicate the changes with everyone, but be aware that things may not be where you expect them.</p> <ul style="list-style-type: none"> • ACE Alera room temperature reagents are now stored in the drawers of the center island under Wally. • Heme slides: There is a working box in the drawer near the scope where the scope cover is also stored. All the other boxes are stored near the backup scope. 	All Staff

	<ul style="list-style-type: none"> Slide mailers are now stored in the Sendouts middle drawer, near the brown bags. 	
Radio	Please put the radio in locker #12 at the end of each day.	All Staff
Freezer #2	Please double check that Freezer #2 is closed. It is popping open when you shut the refrigerator... A special latch will be placed on it as soon as possible.	All Staff
Faxed Results	Another change... Please send phone or in-person requests for faxed results to Triage. Requests in EPIC or written on the yellow form – please deliver to Denelle.	All Staff

Procedure Additions, Updates and Changes: