Weekly Updates

June 5th, 2015

Test	Description of Changes	Affected Individuals
New QC Lots	We are running the new lots of Immunoassay QC (XIA-1 and XIA-3), Immunology (XIMM1 & XIMM) and a new type of Urine QC (UChem1 & UChem2). We are just gathering data to prepare for the new lot. It will need to be run once per day – the opener will be responsible for performing this task. One exception: the Immunology needs to be run twice daily. It will NOT need to be entered into Unity Web 2.0. The barcode tubes are in positions 1 - 6 of the yellow Y rack. The QC is in a white basket in the fridge. See Denelle if you have questions.	Bench Techs
Labels	Make sure to check all your labels and ensure they are from the same patient when: • Setting up labels in folders at the front desk • When performing phlebotomy	All Staff
Patient Bathrooms	Just a reminder that if the bathroom needs attention in between the cleaning schedule, call Mr D at 612-251-1956.	All Staff
Pink Sage Form	Please give Shoua any loose pink Sage forms (those without the accompanying PAP) that come to the lab instead of putting them in the bag to go to HCMC. She will be handling this paperwork.	All Staff
Reflex 1 hr GCT and 3 hr GTT	Please remember to order reflex 1 hour and 3 hour glucoses for our OB patients. If their A1C is high, follow the flow chart to determine what to order. If there 1 hour glucose is high, please follow the patient worksheet to determine what to order. See Denelle or Sherry if you have questions.	All Staff
QC	Please remember that it is best lab practice to gently swirl/mix QC prior to analysis on the instrument(s).	Bench Techs

New Revised Procedure	Follow this link to see the Updated Add-on Procedure. Please read it and use it. Let me know if you have any questions or concerns regarding this procedure.	All Staff
Sendouts	If the individual assigned to sendouts is busy, you are encouraged to help by logging in and processing all the specimens. This is a team environment and we rely on everyone's help to keep things running well.	All Staff

Procedure Additions, Updates and Changes: