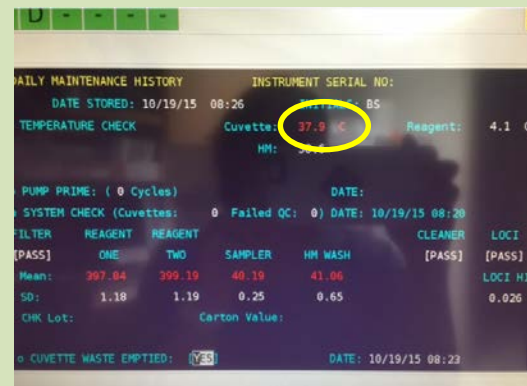


Weekly Updates

November 6, 2015

Test	Description of Changes	Affected Individuals																								
Students	Please have students 'perform' only when resulting in Cerner. The supervising employee should be verifying. Sherry and Denelle, after reviewing each student, may decide that the student can verify, but it is on a case by case basis.	All Staff																								
Added Closing Task	Please document that you have cleaned the heme scope on the daily shutdown. <table border="1" style="margin-left: 20px;"> <tr> <td>Clean Heme scope objectives of oil.</td> <td style="background-color: #4b4b8b;"></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>	Clean Heme scope objectives of oil.								Bench Techs																
Clean Heme scope objectives of oil.																										
Added Weekly Tasks	I added some weekly tasks to the Daily startup that will need to be completed. See image: <table border="1" style="margin-left: 20px;"> <tr> <td colspan="8">Weekly (initial date performed):</td> </tr> <tr> <td>Vacuum freezer #3 filter</td> <td style="background-color: #4b4b8b;"></td> <td style="background-color: #ffffcc;"></td> <td style="background-color: #ffffcc;"></td> <td style="background-color: #ffffcc;"></td> <td style="background-color: #ffffcc;"></td> <td style="background-color: #ffffcc;"></td> <td style="background-color: #ffffcc;"></td> </tr> <tr> <td>Restock and/or check room draw tray</td> <td style="background-color: #4b4b8b;"></td> <td style="background-color: #ffffcc;"></td> <td style="background-color: #ffffcc;"></td> <td style="background-color: #ffffcc;"></td> <td style="background-color: #ffffcc;"></td> <td style="background-color: #ffffcc;"></td> <td style="background-color: #ffffcc;"></td> </tr> </table>	Weekly (initial date performed):								Vacuum freezer #3 filter								Restock and/or check room draw tray								All Staff
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Vacuum freezer #3 filter																										
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Pizza Party	We will be having a pizza party on Friday, Nov. 13 th compliments of Rasmussen College to thank us for all the work we do to help with students. Pizza will come from Bryn Mawr so bring your appetite.	All Staff																								
Dimension Daily Maint	Please remember to look at the screen before saving your daily maintenance data. Look for data in red. This indicates that the data is unacceptable. In October, there was a problem with temperatures for 11 days and nobody caught it. ☹️ ** In this picture, the photometer also failed	Bench Techs																								



Dimension Temp calibration	Our temp probe is about 0.3 degrees high at 37.0°C That said - when we are calibrating temps on the Dimension, you should subtract 0.1 to 0.2 from the temp probe value before changing the temp on the instrument.	Bench Techs
Open Enrollment	For Hennepin County Staff, open enrollment is November 9 – 23. You will continue to get emails about the changes in insurance.	All Staff
New Vision Plan	For Hennepin County Staff, beginning next year you will have the opportunity to sign up for EyeMed vision plan. On Tuesday November 10 th at 11:30 there will be a webinar to explain the plan. Here is the link to register: Registration link Webinar ID: 138-227-459	All Staff
New Tech	Starting on Monday November 9, Yahya Adbullahi will be joining us as an MLT tech through Aerotek. He will be training for the next several weeks in T2 and T1 in order to help us out when Leah is off on her adventures in learning.	All Staff
Team Work	Good job to everyone working on 11/6/15. There were some challenges, but everyone worked together. We used our lab mantra: 'Every Patient, Every Result, Every Time,' and provided superior care to all our patients. 😊	All Staff

Procedure Additions, Updates and Changes:

- [Transferring Tests to HCMC](#)
- [Corrected Results Policy](#)
- [hCG by Quickvue](#)
- [Fungal KOH](#)

- [Urinalysis Appendix](#)