Weekly Updates

December 24, 2015

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| Test | Description of Changes | Affected Individuals |
| Urine Chem QC | This QC has an open outdate of 30 days. Coming soon – update signage as reminders | Bench Techs |
| Blue Slips | **Please save the blue slips and put them in the wire basket for Sherry and Denelle. If they are used incorrectly please write on what was wrong. We need to count them and analyze them to see if they are working.** | All Staff |
| Provider feedback about instrument down | Let providers know instrument is down >15 minutes using signage. Also let charge nurses know. | Bench Techs |
| When to call providers | Specimens that were missed.  Cancelled testing – call for QNS, unable to collect, patient refused, add-on that can’t be performed, lab accidents  No need to call on these: duplicates, wrong test ordered (that we fix) |  |
| Tabletop Trash Cans | Please dump these into the regular trash several times throughout the day, especially in the draw rooms. The janitorial staff does not dump these… | All Staff |
| Schedule | Denelle will be revising the new schedule today. There are some changes now that Leah is off for several weeks. | All Staff |

**Procedure Additions, Updates and Changes:**