

Weekly Updates

January 27, 2016

Test	Description of Changes	Affected Individuals															
Insurance Updates	FYI: UCARE MA is no longer a valid choice. This cannot be used. It is different that UCARE for Seniors. If they have UCARE MA – see Denelle or consult with the medical front desk.	All Staff															
Supplies in Totes	Supplies may arrive in the totes that are returning to us from HCMC. Check all return totes for supplies or other items. If there are supplies, please document what was delivered for Denelle. Ask for assistance if you don't know where the supplies go.	All Staff															
Active Shooter Training	Please let me know if you want to go to Active Shooter Training. It is scheduled for February 3 rd from 8:30-10:30. It is available on a first come, first serve basis.	All Staff															
Tosoh for A1C's	We will begin using the Tosoh on Monday Feb 1 st . QC will continue to be run daily and calibration weekly.	Bench Techs															
Heritage Park Courier Schedule	Here is the Heritage Park Courier Schedule for reference: <table border="1" data-bbox="468 1044 1661 1406"> <thead> <tr> <th>Monday</th> <th>Tuesday</th> <th>Wednesday</th> <th>Thursday</th> <th>Friday</th> </tr> </thead> <tbody> <tr> <td>11-12</td> <td>11-12</td> <td>11-12</td> <td>11-12</td> <td>11-12</td> </tr> <tr> <td>3:45-4:15</td> <td>3:45-4:15</td> <td>3:45-4:15</td> <td>3:45-4:15</td> <td>3:45-4:15</td> </tr> </tbody> </table>	Monday	Tuesday	Wednesday	Thursday	Friday	11-12	11-12	11-12	11-12	11-12	3:45-4:15	3:45-4:15	3:45-4:15	3:45-4:15	3:45-4:15	All Staff
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QA Database	Please remember to document using the QA Database. It can be used to document the following types of things:	All Staff															

	<p>Provider Errors</p> <ul style="list-style-type: none"> • No orders • Duplicate orders • Wrong orders • Locked charts • Etc. <p>Laboratory Incidents</p> <ul style="list-style-type: none"> • Problems that you encountered that need follow up on by Denelle • Reoccurring issues you would like Denelle to look into • A concern that you don't feel comfortable addressing directly with your peers <p>If you enter a laboratory incident – please print and place on my desk for follow up.</p>	
Cancel Codes	<p>We have worked with providers to standardize how we are using the cancel codes. Please see the attached link or the handout posted in the laboratory for when and how to use the codes. Pay close attention to the column of notification, as it designates when to find or call the provider directly versus EPIC messaging.</p>	All Staff
What do you do if your patient tells you they faint?	<p>If you know before beginning the blood draw that your patient faints (or has a history of fainting), then you have some options to prevent a 'Code Blue.'</p> <ul style="list-style-type: none"> • Bring patient back to exam room and draw them there with the MA present • See if one of the radiology rooms is open – and use the ultrasound bed or the X-ray table • Get a second person to help you in case the patient becomes unresponsive • Be calm, gentle and ask the patient what helps them before drawing them. • You may want to have water and/or an ice pack ready to prevent fainting or the help recover from a fainting spell • You may also ask for assistance from the nursing staff – they may have other insights to prevent a problem before it happens 	All Staff
Sue Seim	<p>She will be taking a month off to work through some family issues. Please keep her in your thoughts.</p>	All Staff

**Replacing
Sue Seim**

I am working on a plan to replace Sue Seim – I will keep you updated.

All Staff

Procedure Additions, Updates and Changes: