Weekly Updates

April 8, 2016

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| Test | Description of Changes | Affected Individuals |
| MDH patients to lab for FIT testing ONLY | There is a group of patients that will be coming to NPH lab just to get a FIT kit and directions. They are NOT really NorthPoint patients, but they have been pre-registered in EPIC and had a FIT test ordered by Char, the GI RN. They are instructed to come to the lab and get the FIT kit, directions and complete SAGE Scopes paperwork. Here is a copy of the letter they will receive from MDH. * You will see that they have a FIT order and no insurance. Follow the flow chart that we have for these patients.

April 8, 2016Dear Ms.\_\_\_\_\_\_\_\_\_\_\_\_\_\_Welcome to Sage Scopes, the Minnesota Department of Health’s free Colorectal Cancer screening program. We are pleased to be able to help you receive a FIT Kit at no cost. **Kit Pick-Up Appointment Location**Date: February 5, 2016 North Point Health and Wellness Center Time: 10:30 AM 1313 Penn Ave. NMinneapolis, MN 55411 * **You will be required to fill out forms for our program before the FIT kit is issued,**
* **Please proceed to the Lab to pick up your kit**

 **Eligibility:**We have determined you are eligible to receive the above screening services through our program at no cost. Sage Scopes will cover all costs related to FIT kit. If the test comes back with a positive result, we will contact you to schedule a diagnostic colonoscopy. Sage Scopes will cover the diagnostic colonoscopy at one of our participating sites.**FIT Kit Completion:**Please read the directions found in your kit and send the sample back in the pre-stamped envelope. Kit should be returned within 30 days of receiving it. **On the day of your appointment:**If you have any health insurance, please bring your insurance information with you.**Cancelling and rescheduling your appointment:**If you have any questions, please call us at 1-888-643-2584.**Congratulations on taking care of your health!***Note to Clinic:* This patient has had his/her eligibility determined directly by Sage Scopes staff. If the patient has MA, MNCare, or Medicare Part B at the time of the appointment, do not enroll this patient in Sage Scopes. | All Staff |
| Lab Meeting | The lab meeting on 4/12/16 has been cancelled. Instead we will have a lab week lunch on 4/28/2016 for all lab employees from 12:30-1:30. I will send out an invite; please RSVP. Even if you are not on the schedule, you are encouraged to come the Lab Week Lunch. I will pay you during this lunch time event ☺. | All Staff |
| Scopes | Please remember to clean the heme scope after every use… the oil builds up and coats the objectives. We combat this by cleaning it after every use! | Bench Techs |
| Doorbell | Please remember to use the door bell to notify the back of the need for help. | All Staff |

**Procedure Additions, Updates and Changes:**

* [**Messaging in EPIC**](file:///%5C%5Cyonkers%5Cpchcteam%5CLab%5CProcedure_Manual%5CCerner%20EPIC%20Protocols%5CMessagingInEpic.docx)
* [**DocumentingTelephoneEncounterinEPIC**](file:///%5C%5Cyonkers%5Cpchcteam%5CLab%5CProcedure_Manual%5CCerner%20EPIC%20Protocols%5CDocumentingTelephoneEncountersInEpic.002.docx)
* [**OrderingExtraTubesinCerner**](file:///%5C%5Cyonkers%5Cpchcteam%5CLab%5CProcedure_Manual%5CCerner%20EPIC%20Protocols%5COrderingExtraTubesInCerner.002.docx)
* [**TransfersPendingList**](file:///%5C%5Cyonkers%5Cpchcteam%5CLab%5CProcedure_Manual%5CCerner%20EPIC%20Protocols%5CTransferPendingLog.002.docx)
* [**CheckingtheTigrisList**](file:///%5C%5Cyonkers%5Cpchcteam%5CLab%5CProcedure_Manual%5CCerner%20EPIC%20Protocols%5CCheckingTheTigrisList.002.docx)
* [**SysmexProcedure**](file:///%5C%5Cyonkers%5Cpchcteam%5CLab%5CProcedure_Manual%5CTest%20Procedures%5CSysmexProcedure.002.docx)
* [**ESR Auto Plus Sed Rate**](file:///%5C%5Cyonkers%5Cpchcteam%5CLab%5CProcedure_Manual%5CTest%20Procedures%5CESRAutoPlusSedRate.002.docx)
* [**Sickle Cell Screen**](file:///%5C%5Cyonkers%5Cpchcteam%5CLab%5CProcedure_Manual%5CTest%20Procedures%5CSickleCellScreen.002.docx)
* [**Wet Preps**](file:///%5C%5Cyonkers%5Cpchcteam%5CLab%5CProcedure_Manual%5CTest%20Procedures%5CWetPreps.002.docx)