**Weekly Updates**

**September 27, 2012**

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| Test | Description of Change(s) | Affected Individuals |
| Food In Lockers | Absolutely **NO** food should be stored in your lockers! Food should be limited to the office only. Recently, food was left in a locker and discovered days later due to the smell… | All Staff |
| Cell Phone Usage in the lab | **From Sherry:** *After being informed at our lab meeting that personal phone calls are to be emergency only, I am continuing to see the same problems. Denelle & I will question you if we see/hear you on a personal call. If we decide they are inappropriate for work we will send you home if you are a temp or proceed to discipline if you are a county employee. Personal texting follows the same guidelines.* | All Staff |
| Adjusted flow Blood Interference Flow Sheet | Use the cancellation code ‘**See Comment**’ followed by the comment code – NPHBLD when blood interference is encountered on Microalbumins (ACR’s).  *Documents are linked below.* | T1 bench staff |
| Lot Changes of ESR Controls | Remember to start a **new control log** and copy the lot #, expiration date and ranges on the new control log when opening a new package of controls. | T2 Bench Staff |
| Mini-tipped flocked swabs | These new swabs will be used for most viruses and also for Bordetella Pertussis. These new swabs or traditional NP swabs will be accepted while we are in transition.  More information to follow… stay tuned. | All Staff |
| Add-ons | **Starting October 2** – the Add-ons process will change. The procedure will be posted by Monday 10/1/2012 in send outs. | All Staff |
| UA QC | Please remember to check that your UA QC results are in range. The acceptable range is listed on the QC log. If they are ‘out,’ repeat them. | T1 Staff |

**Procedure Additions, Updates and Changes:**

* [**Afinion ACR Flow Chart**](file:///\\yonkers\pchcteam\Lab\Method%20Validation\Afinion\Afinion%20ACR%20flow%20chart.docx)
* [**Afinion Blood Interference Flow Chart**](file:///\\yonkers\pchcteam\Lab\Method%20Validation\Afinion\Afinion%20blood%20flow%20chart.docx)