**Weekly Updates**

**October 4, 2012**

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| Test | Description of Change(s) | Affected Individuals |
| Weekly QA Comparison | Each Thursday – starting next week on Thursday 10/13/12 – we will send a heme and chem specimen to HCMC for comparison. This will be the responsibility of the Chemistry bench tech. The clipboard with blank worksheets will be hung on the wall above Sherry’s basket. Please see Denelle if you have questions. Also, the worksheet with directions is attached below. | Bench Techs |
| Computer Usage in the lab | **From Sherry:** *Per our discussion at our last lab meeting computer use for surfing the internet, streaming music and other non-work related reasons should be done on break or lunch time only. If you have time on your hands please let me or Denelle know and we will likely have options for things that you can do. Also, you should make sure that all of your reading and documentation is complete before approaching us for other options. Many of you still need to read and fill out the document form for the New Employee/yearly notebook that I brought to the last meeting. This needs to be done yearly.* | All Staff |
| LDL errors in Cerner | When a provider only orders an LDL, there will be an error message because Cerner is unable to calculate the VLDL without the cholesterol and triglyceride results. See attached sheet for details on resulting. | Bench techs |
| Clinitek | The Clinitek is now determining the color of the urine. The user will still need to input the specimen clarity. If problems with analyzer begin to occur again please notify Sherry or Denelle. | Bench Techs |
| Break times | There should be always be a **minimum** of 1 person to cover Phleb/sendouts and 1 bench tech in the back. The phlebotomists and sendouts work to cover the breaks and the bench tech   * At our next lab meeting, your input with be requested to help structure the break time policy. | All Staff |
| Re-stocking | The draw rooms should be restocked at a minimum of each night. This may also be done during down times. The benches also need to be restocked each night. (This also includes Saturdays.) | All Staff |
| See Test & Treat | See, Test and Treat is next week.  The T shirts and food that is ordered is for those who are working ST&T ONLY.  That means Hamsa, Manuel and Denelle need to get Tshirts on Tuesday.  Sherry, Le and Wakia already have one from last year.  That also means that these are the people who can get lunch.  And it should only be on the day that you are working ST&T.  Last year we ran out of shirts and food for patients and we don't want that to happen again. | All Staff |

**Procedure Additions, Updates and Changes:**

* **[NPH Weekly QA Comparison](\\\\yonkers\\pchcteam\\Lab\\QA\\Weekly Comparison.xlsx)**
* [**LDL only directions**](file:///\\yonkers\pchcteam\Lab\Procedures,%20Current\Cerner%20Protocols\LDL%20only%20protocol.docx)