**VERDE VALLEY MEDICAL CENTER INTEROFFICE MEMORANDUM**

 2/19/2015

**Subject:**  **Laboratory Mandatory Meeting 2/18/2015**

**Attendees:** Tina Allen, Jacob Arthur, Sherry Atha, Jamie Cupp, Dorothy Danielson, Gwin Filleman, Mike Gilliam, Kristi Grim, Bob Laferriere, Spencer Lower, Danielle Lyons, Maral Moffitt, Vivien Ott, Melinda Patterson, Karen Pearson, Rhonda Pelletier, Jessica Salterberg, Gary Sauer, Sanjay Sipe, Onnie Smith

**Linda Pifer (VVMC Risk Manager)**

* Hospital Policy – Labeling Patient Specimens is published on the Portal. A Read and Sign will be sent.
* 193.0 New RDE is being formatted. Tom Ziffer suggested an icon being put on the app bar for accessing. Education will be provided before it is rolled out.

**Gwin Fillerman**

* Truvan (measured against Nat’l Labs our size) reports we went from 72% to 42% - Great improvement.
* New hires: New permanent Tech coming in March from Maryland. New Histo Tech hired. New position for a Supply in final stages.
* End of March the new Lab is supposed to be done. Move end of April or early May.
* Changes: Employee evaluations will be done annually. Everyone will be evaluated at the same time of year. Evaluations will be done in the May – June timeframe.

Goals will be streamlined and will reflect STIP Goals.

* In the works: Outreach – Sponsored by Mayo with collaborative organizations. Goal is to be one voice to get better Lab pricing. Outpatient pricing will be standardized. New charge master will be loaded in the next few weeks. NAH viewed as high priced. Working on patient Outreach for better business.

Mayo doing an analysis of outpatient labs over the next few weeks.

**Dorothy Danielson/Danielle Lyons**

* Trust – How it impacts what we do from day to day as an Organization and as a Team.
* Power Point presentation
* Activity on trust – Paired up to trust your partner through an obstacle course. Gary and Rhonda won Code Bean gift cards for being the fastest.