

CONFIDENTIAL TEST REPORTING

Administrative Procedure #535.E

PURPOSE:

To ensure the proper level of confidentiality is maintained in the reporting of confidential test results. This reporting group includes all HIV related antibody (including Needlestick Panels) and viral load testing. It is imperative that the patient's privacy is strictly maintained.

PROCEDURE:

- A. Requisitioning Test Request
 1. HIV antibody and viral load testing is performed by the UCDHS, Department of Pathology Laboratory section in the STC, Chemistry I (Rapid HIV for Needlestick Panels) and by reference laboratories.
 2. All of these tests that fall into the confidential classification and are assigned a "CF" prefix.
 3. This requisitioning process is transparent. The process is the same as all other test requisitioning (See Procedure *920.A Requisitioning Entry into LIS*).

- B. Reporting Confidential Test Results
 1. EMR reporting is via the in-basket of the ordering physician.
 - a. Doctors or nurses caring for patients may access these results via EMR. The necessary access safeguards are build into the EMR.
 - b. Clinical Laboratory staff cannot give out HIV results for *Needlestick Panels*. These results are phoned directly to Employee Health Services or the nursing supervisor.
 - c. Results may only be given out over the phone to in-house callers who are doctors or nurses caring for patient and who provide: valid ordering physician's name, MR#, and date of collection are required.
 2. Testing performed at reference laboratories, not interfaced to the LIS will be scanned into the EMR by the Sendout staff. Accesses to these results are protected in the same manner as whose results that are reported to EMR via the LIS/EMR interface.

University of California, Davis
Health System, Sacramento
Department of Pathology & Laboratory Medicine

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PROCEDURE HISTORY

Date	Written/ Revised by	Revision	Approved Date	Approved by
2/93	G. Cooper	Request form change	2/24/93	C. Marshall
11/01/94	G. Cooper	Revision	11/94	C. Marshall
11/96	D. Wright	Revised	10/96	E. Larkin
10/98	D. Wright	Reviewed	10/98	E. Larkin
11/00	D. Wright	Revised	11/00	E. Larkin
10/01	D. Wright	Revised	10/01	E. Larkin
10/02	D. Wright	Reviewed	10/02	E. Larkin
11/03	D. Wright	Revised	11/03	E. Larkin
10/04	D. Wright	Revised	10/04	E. Larkin
11/05	D. Wright	Reviewed	11/05	E. Larkin
9/06	D. Wright	Revised	9/06	E. Larkin
9/07	D. Wright	Reviewed	9/07	R. Green
8/08	D. Wright	Revised	8/08	L. Howell
08/09	C. White	Reviewed	08/09	L. Howell
11/09	C. White	Reviewed	12/09	J. Bishop
06/10	C. White	Reviewed	06/10	L. Howell
06/11	C. White	Reviewed	06/11	L. Howell
9/11	C. White	Reviewed	9/11	L. Howell
08/14	A.Castaneda	Biennial Review	09/14	