



QA.TEST.8.1 Daily Environmental Checks Log

Site: _____

Month/Year: _____

Document readings: If outside of acceptable range, document corrective action on the back of this form.

NIU = Not in use during documentation period. If Min/Max not required for unit, indicate with "--"

Date	Unit Identification		Unit Identification		Unit Identification		Unit Identification		Tech ID
	Current Reading	Min / Max	Current Reading	Min / Max	Current Reading	Min / Max	Current Reading	Min / Max	
	Range		Range		Range		Range		
1									
2									
3									
4									
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27									
28									
29									
30									
31									



Site: _____

Month/Year: _____

QA.TEST.8.1 Daily Environmental Checks Log

Date	Equipment	Visual check of reagents / supplies	Corrective Action Code	Corrective action taken/Additional Information	Initials

Corrective Action Process:

Enter applicable code in "Corrective Action Code" box. Document any additional required actions, as described in the code section below, in the "Corrective Action Taken/Additional Information" box.

Corrective Action Codes:

A = Temperature increased, Temperature adjusted. Document recheck at 15, 30, 45 and 60 minutes.

B = Temperature decreased, Temperature adjusted. Document recheck at 15, 30, 45 and 60 minutes.

C = Temperature increased due to prolonged opened door. Close door, document recheck at 15 minutes.

D = Thermometer replaced or recalibrated. Document check with new or recalibrated thermometer.

E = Maintenance performed, see Work Order for details. Document check at 60 min, 2 hours, and 4 hours after return to service.

O = Other Action. Document in "Corrective Action Taken/Additional Information" box.