University of Rochester Medical Center
Strong Memorial Hospital
Hematology or Chemistry   Section

SH.CP.AU.frm.0188.0001
Clinical Laboratories
Automated Laboratory

Procedure Name: Trauma Name Change	
Procedure Number: SH.CP.AU.jad.0156.0001	

Original Author:	Effective (adopted) Date:	Supercedes Procedure #
Zachary Boldt	12/30/15	New

Revised By	Date Revised	Effective (adopted) Date	Version #	Reason for Revision
Z. Boldt	5/3/2016	5/3/2016	0002	Update procedure

| Version #	Approval Signature	Approval Date
1	Ul. Nefaci	1/4/2016
2	Ul. Nefaci	5/3/2016

Version #	Distributed To	Date	# of Copies	Date of Removal
1	QC, Lab Bench		1,1	

Trauma Name Change

A problem has arisen with doctors trying to find patients' TEG tracings after the patient has left the Trauma Bay. When a Trauma patient arrives, they are identified as ZZ, City and given a new MRN. Once a patient is correctly identified, all their demographics are changed, except in the TEG software. This can be a problem when a doctor wants to remote view the TEG tracings. If the patient has never been to SMH before, they are permanently assigned the trauma MRN they were given. The doctors could use that to find the patient's TEG. However, if the patient has been to SMH in the past, all the trauma demographics are discarded and results are merged with the original name and MRN. This will happen automatically in all systems except TEG (not interfaced). Now, if the doctor wants to see tracings from when the patient came through the Trauma Bay, they have no way to identify what the patient was named.

The easiest way to correct this problem is to check the ZZ patients in the TEG software to see if their names/MRNs have been changed in SOFT.

1) Log in to TEG software. Press case button and scroll to the bottom of list to check for ZZ names.
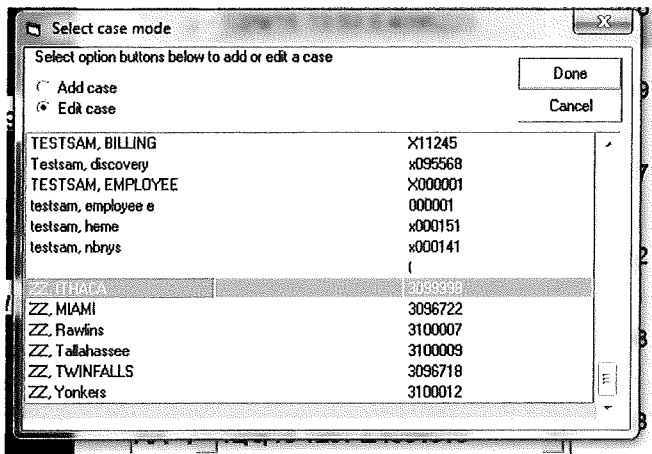
2) In SOFT, search under Lab Results Query using the MRN

   A. If the patient still appears as ZZ, City in SOFT, there is nothing to be updated.

   B. If only the name has changed, soft will take you directly to the patient's record.

   C. If the name and MRN have been changed, you will be redirected to the new record:
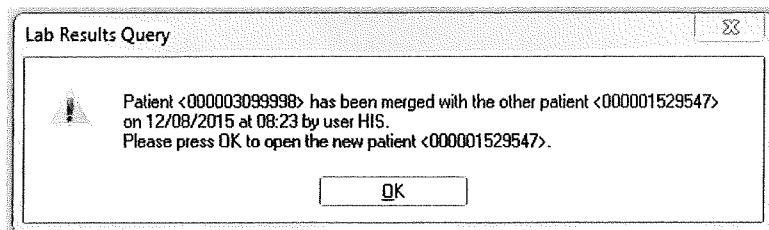
3) Write down new name and/or MRN, go back to TEG software.

4) With the patient highlighted and "Edit case" selected (see image above) click [Done]

5) The "edit case" window will pop up. You may now edit the name/ MRN

    Verify changes are correct

    [Done]

6) Repeat for all names on the list

Name Change Overlapping

Occasionally, the name will be corrected in soft and a new sample will be sent, before we have changed it in the TEG software. The tech that receives it will then create a new case, not realizing it is a corrected trauma patient. At the start of the next shift, you will not be able to correct the ZZ name because the corrected case already exists.

The best solution is to edit the ZZ case to the correct patient info (same name and MRN as other case) and enter "Former ZZ name" in the Procedure name field.

This is the only time we will ever enter anything in the Procedure name field.

After this edit, [Former ZZ name] will appear next to the patient's name everywhere in the TEG software. From this point forward, use the case without "former ZZ name" for additional TEGs.