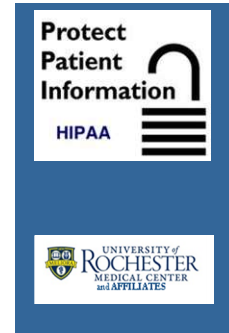


From: HIPAA Highlights
Sent: Monday, March 29, 2021 5:37 PM
To: All URM Users
Subject: HIPAA Highlights March 2021

HIPAA HIGHLIGHTS

March 2021






New Year...Same HIPAA Rules

It may surprise you to know most of the breaches we see are the result of workforce members failing to heed some basic privacy practices on which we have all been trained. As the snow melts and the flowers begin to bloom, now is a good time for a Spring-like reminder on how to stay HIPAA compliant.




Bee Mindful

When discussing or viewing patient information, be mindful of your surroundings. Always use reasonable safeguards:

-  Lower your voice
-  Keep PHI out of sight of a “passerby”
-  Secure your computer




Bee Attentive

Pay attention to the details when handling PHI:

-  Always obtain two identifiers when registering and discharging the patient
-  Always review and highlight the identifiers on each page presented to patient
-  If there are no post visit instructions, you do not have to print the AVS for patients with Mychart (Unless the patient requests)




Bee Careful

The best way to protect the patients’ PHI is to only access PHI for job related reasons:

-  Access patient records only as acquired to perform job responsibilities
-  Use MyChart to access your own PHI or MyChart proxy for your family
-  Do not use eRecord for your own personal use

Bee Compassionate

The best way to earn and maintain a patients' trust is to:

-  Understand the importance of protecting patient privacy
-  Treat your patients the way you would want to be treated
-  Apply your IICARE values when handling PHI

Use electronic systems like eRecord responsibly and remain vigilant about making sure “work stays at work”.

If you have any questions, please contact your Privacy Officer or HIPAA Security Official or refer to the URMIC intranet site at <http://sites.mc.rochester.edu/departments/hipaa/>.