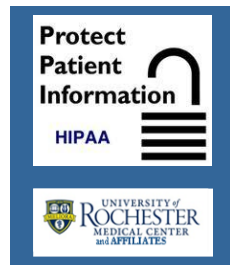


HIPAA HIGHLIGHTS

June 2025



No Clicks, One Click, or Two...They All Count!

A HIPAA breach can occur when ANY Protected Health information (e.g., name, address, provider note) in our clinical systems is inappropriately accessed. If you think to yourself: “Well, I didn’t ‘double-click’ in their chart,” or “I only clicked on their name,” or “I didn’t click on the name, I only hovered,” it is not a breach. **You are mistaken.** It is not just about viewing the patient’s medical information. Inappropriate access can occur when you click on a patient’s name or hover over different areas within the patient’s chart.

If you are in the DAR (Scheduler) and you click on a family member’s name, you may have inappropriately accessed PHI:

Department Appointments Report: ASOB CHECK IN DAR									
Refresh	Settings	Appt Desk	One Click	Walk In	Travel Screening	Check In	Check Out	Orders/Follow	
Time	Re...	Arrival Status	Pt Info	Pref Name	Pt Verif	Cvg Verif	Gua...	Appt	
7:00 AM	✓	Completed	Bettongs, Michelle		✓	E Ver	✗	Dizzy	

If you are working in your Inbasket and click on a coworker’s name, you may have inappropriately accessed PHI:

In Basket

Orders 465/465

Patient Calls 1/1

Attached & C 0/0

Follow-up

New Message

New Patient Message

My Pools

Search

Attach

Out of Contact

Preferences

Status

Msg ...

Patient

Rea...

Open?

Sender Last ...

Msg/Note

Rout. Com...

New

3/18/...

Vitamin...

Blee...

Open

York...

YOR...

age: 34 y.o.

CCP:

Provider: Yorkstein, Elma

refill:

Due Date:

Show hidden columns

Auto Advance

Customize Columns

Reset Column Layout

Disabling “Auto Advance” can help prevent you from continuously accessing known patients

If you are appropriately working in the chart of a patient, but you unnecessarily hover over different areas, you may be inappropriately accessing PHI.

PROBLEM LIST

None

SOCIAL DRIVERS

Food Insecurity

Not on file

Utilities

Not on file

Transportation Needs

Not on file

Housing Stability

Not on file

Intimate Partner Violence

Not on file

Tobacco Use

Not on file

Use electronic systems like eRecord responsibly by only accessing PHI for task-specific reasons.

For information on this or other HIPAA-related topics, please refer to [URMC's HIPAA Intranet site](#) or contact your [Privacy Officer](#) or [HIPAA Security Official](#).