

# UW Medicine - Pathology

100-02-01-29

## Reference Laboratory Send Outs Procedure

Adopted Date: 08/09/11 Revision Date:
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### PURPOSE

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To ensure specimens being sent to reference laboratories are submitted properly per the reference laboratory requirements.

### PROCEDURE

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1. Once a reference laboratory is identified as such, personnel are required to identify the appropriate methods of specimen collection, handling and shipping. This information can be gleaned from the reference laboratories requisition, website and/or by contacting the lab directly.
2. Laboratory personnel will ensure the reference laboratory requirements for specimen procurement, handling and shipping are met and that all necessary steps are taken to ensure safe handling and care of the patient's specimen.

UWMC Pathology Chief of Service:  
(Signature and Date)

 5/22/13

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