**TSL Bench Assignments for 1st and 2nd Shifts**

**STAT Tech**

* **Primarily responsible for taking STAT TSCR, TXM, and Product orders**
* Primarily responsible for allocating product
* QC their own bench , decontaminate work area, restock supplies
* No projects or off-bench activities; focus is patient testing
* Communicates to CLTs about transfer of responsibilities to another CT
* Perform manual type confirmations
* Take over work from previous shift and hand-off to incoming shift
* **In month assigned, perform cell washer weekly and monthly maintenance**

**TANGO Tech**

* **Review TANGO QC each shift; record on Reagent Dating Verification form**
* QC their own bench , decontaminate work area, restock supplies
* Deliver shift hand-off. Print Pending Log: 1st @ 1400 to 1430, 2nd @ 2100 to 2130, 3rd @ 0630 to 0700
* Review inventory order with CLT staff if no CT Lead or FLOAT tech is present
* Perform automated type confirmations
* Receive supplies from Receiving Dock
* Work on projects as time allows
* Cover STAT bench during breaks and lunches
* Pull segments (if no Float) for type confirmations
* Allocate units as needed
* **QC additional bench when only 2 CTs are working**
* **In month assigned, perform Reagent and Supply Inventory**
* **In month assigned, perform weekly and monthly TANGO maintenance**

**FLOAT**

* **Primary: Allocate units**
* **Secondary: STAT TXM and TSCR orders**
* QC their own bench , decontaminate work area, restock supplies
* Participate in OE and Secondary Processing , Trauma response / OR runner when only 2 CLTs are scheduled
* Participate in BPE and BPT for received inventory; pull segments
* **In month assigned, perform SQ reports and Backup, Review Preadmission orders**

**CT LEAD**

* In addition to other bench assignment, perform requested CT Lead consultations and overrides
* Follow up as requested by TS Manager

**PTT Tech**

* Projects/Teaching/Training
* Available for bench work on an emergency basis only
* Assigned to a project, teaching students/residents, and/or training
* Last person called to help; 1st person off the bench when other shift staff are available