**Purpose:**

To describe the procedure for order entry and resulting for patients who’s identity has not been confirmed. These patients are registered as “Doe” patients.

|  |  |  |
| --- | --- | --- |
| **Step** | **Action** | **Related Documents** |
| 1. | * When a patient cannot be identified, they are given a pseudo-name consisting of Last name of Doe. The patient will be given a first name, assigned in a rotating sequence. See Table A below. * The Doe patient will be issued a new MRN. * The pretransfusion sample may be labeled with this pseudo Doe name. |  |
| 2. | * Enter the order into Sunquest, using the Doe name and HID (MRN) * Under order comments type in “Sample labelled Doe, XXX” * Perform applicable testing on the sample. | * Order Entry in Sunquest |
| 3. | * Once the patient has been identified, the Doe records will be merged to the actual patient name. * If the patient has a previous HID in the system, the new HID will be merged into the previous HID, but can still be found by ORCA search. * If the patient has no previous HID in the system, the actual name will be merged to the new HID. * Request a new sample once the patient has been identified. |  |
| 4 | * Blood products labeled with the Doe Name and new HID may be transfused, even after the patient has been identified, provided the Doe armband has not been removed from the patient. * However, if the Doe armband has been removed, a new sample must be drawn with the new name and HID, and all testing repeated. * All allocated products under the Doe identity must be released from allocation. |  |
| 5 | When new sample with updated patient demographics is received   * Go to Blood Order Processing and change the expiration of the Doe sample to current date * Add BBC comment to new sample “Confirmation sample for name change” | * SQ BOP Test Result Guide * SQ Blood Order Processing-TSCR |

Table A

|  |  |  |
| --- | --- | --- |
| **Doe Name Sequence** | | |
|  | **Male Names** | **Female Names** |
| **A** | Alex | April |
| **B** | Blake | Bess |
| **C** | Chad | Claire |
| **D** | Doug | Daisy |
| **E** | Evan | Emily |
| **F** | Frank | Faith |
| **G** | Gus | Grace |
| **H** | Henry | Hope |
| **I** | Ivan | Iris |
| **J** | Jack | Jill |
| **K** | Ken | Kate |
| **L** | Levi | Lilly |
| **M** | Max | May |
| **N** | Ned | Nancy |
| **O** | Oscar | Opal |
| **P** | Pedro | Paige |
| **Q** | Quenton | Queen |
| **R** | Russ | Rita |
| **S** | Seth | Sara |
| **T** | Troy | Trina |
| **U** | Uri | Ursula |
| **V** | Vince | Vera |
| **W** | Wes | Wilma |
| **X** | Xavier | Xena |
| **Y** | Yosef | Yolanda |
| **Z** | Zack | Zeta |

**References:**

Standards for Blood Banks and Transfusion Services, Current Edition. American Association of Blood Banks. AABB Press, Bethesda, MD