**Purpose**:

This procedure describes the steps used to adjust unit charges on a transfused unit, when the recipient does not require all the attributes of that unit.

**Procedure:**

**NOTE: Any credit/charge for unit attribute must not be applied until the unit has been issued.**

**The units must be in ISSUED or ISSUED FINAL status so the date of service files correctly.**

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| --- | --- | --- |
| **Step** | **Action** | **Related Documents** |
| **1** | * Sometimes, for inventory reasons, a blood product will be issued to a patient who does not require all the attributes possessed by and charged for when issuing that unit.
* When this occurs, it is a compliance requirement that we do not charge the patients for those attributes for which there is no medical requirement.
* In order to comply with regulatory regulations, and the Sunquest limitations, we must first credit the patient with the whole product charge for the product they received, and then bill them for the product type they SHOULD have received.
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| **2** | * Credit the transfused unit with the appropriate credit code for the component type of the issued product. (See Credit Code, Appendix A)
* In BOP, under the Units tab🡪add test, choose the Credit code, and add to the unit.
* Next add test, and choose the Bill code of the product type the patient should be billed for.
 | * + Compatibility Process
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**References:**

Blood Bank User’s Guide, Misys Laboratory

**Appendix A:**

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| **Product Credit Codes (remove charges) Added directly to the unit in the Allocation or Units tab in BOP** |   | **Product Charge Codes (add charges) Added directly to the unit in the Allocation or Units tab in BOP** |
| RBC01 | RBC, LKR (CREDIT) | RBC00 | RBC (BILL) |
| RBC02 | RBC, washed (CREDIT) | RBCI | RBC, IRRADIATED (BILL) |
| RBC03 | RBC, IRR (CREDIT) | RBCL | RBC, LEUKOREDUCED (BILL) |
| RBC04 | RBC, DEGLYC (CREDIT) |   |   |
| RBC05 | RBC, LKR, IRR (CREDIT) |   |   |
| RBC06 | RBC, LKR, CMVN (CREDIT) |   |   |
| RBC07 | RBC,LKR,CMVN,IRR (CREDIT) |   |   |
| RBC08 | WHOLE BLOOD (CREDIT) |   |   |
| RBC09 | BLOOD, split unit (CREDIT) |   |   |
| RBC10 | RBC, WASHED, IRR (CREDIT) |   |   |
| RBC11 | RBC, WASHED, LKR (CREDIT) |   |   |
| RBC12 | RBC, WSHD, IRR, LKR, (CREDIT) |   |   |
| RBC13 | RBC, DEGLYC, IRR (CREDIT) |   |   |
| RBC14 | RBC, DEGLYC, LKR (CREDIT) |   |   |
| RBC15 | RBC, DEGLYC, IRR, LKR (CREDIT) |   |   |
| RBC16 | RBC, DEGLYC, REJUV (CREDIT) |   |   |
| RBC17 | RBC, DEGLYC, RJV, IRR (CREDIT) |   |   |
| AOCR | Ag/Ab info (unit), Credit |   |   |
| CXMCR | CROSSMATCH (COOMBS), CREDIT |   |   |
| EXMCR | ELECTRONIC CROSSMATCH, CREDIT |   |   |
| PLT01 | PLTPH, LKR (CREDIT) | PLT00 | PLTPH (BILL) |
| PLT02 | PLTPH, IRR (CREDIT) | PLT0I | PLTPH, IRR (BILL) |
| PLT03 | PLTPH, LKR, IRR (CREDIT) | PLT0L | PLTPH, LKR (BILL) |
| PLT04 | PLT, HLA, LKR (CREDIT) |   |   |
| PLT05 | PLTPH,LKR,IRR,CMVN (CREDIT) |   |   |
| PLT06 | PLT LKR CMVN Apher/Pher (CRED) |   |   |
| UIPCR | Units in CRYRTP pool, CREDIT | UIP | Units in CRYRTP pool (BILL) |
|   |   | CRY00 | CRYO (BILL) |
|   |   | GRN00 | GRANULOCYTES, PHER (BILL) |
|   |   | PLS00 | FRESH FROZEN PLASMA (BILL) |