**Purpose**

To describe the steps taken to bill for prepooled plasma units used during plasmapheresis procedures

**Procedure:**

|  |  |  |
| --- | --- | --- |
|  | **Action** | **Related Documents Title** |
| **1** | * Pooled plasma will scan in as such when brought into the system.
* The product code is FFPP
 | Blood Product Entry |
| **2** | * + Allocate the product in BOP
	+ Add on test UIPP to the unit using the add on test box on the bottom left of the screen.
	+ Hit Tab to accept.
	+ UIPP will appear in the field to the right of the unit number.
	+ Tab down
	+ Enter “**; ;**”(semi-colon twice) then the number of units in the pool.
 | Blood Order Processing Overview |
| **3** | * + Hit SAVE.
	+ The system will charge a pooling fee and multiple the unit charge by the number of units in the pool.
 |  |

**References:**

Blood Bank User Guide, Misys Laboratory