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| HMCTransfusion Service Staff Meeting 06/18/15 |
| http://www.komencolorado.org/kdwp/wp-content/uploads/2014/10/Thank-You.jpg | *Patients are First* Pillar Goals* *Focus on Serving the Patient/Family*
* *Provide the Highest Quality of Care*
* *Become the Employer of Choice*
* *Practice Fiscal Responsibility*

Service Culture Guidelines* *Respect privacy and confidentiality*
* *Communicate effectively*
* *Conduct myself professionally*
* *Be accountable*
* *Be committed to my colleagues and to the UW Medicine Health System*
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| Service Culture Guideline**Commitment**  | * + Recognize and encourage positive behavior.
	+ Address inappropriate behaviors in a confidential and constructive manner.
	+ Promote interdisciplinary and interdepartmental cooperation.
	+ Promote the mission, vision and values of the UW Medicine Health System.
	+ Follow all UW Medicine policies and procedures.
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| Lab News | * Welcome Dr Monica Pagano- she will be coming around meeting the team in the lab if she hasn’t already
* Goodbye for Dr Daniel Johnson- last day is June 30th. We will cake and goodbye party for her.
* Night shift CLTs 10hour schedule – Mike, Ed and Kelly will start 10hour schedule on nights next week. Shift will be 21:30 to 0800. Shift handoffs must be done by 22:30 for 2nd and 3rd shift and 0730 am for 1st and 3rd. Staff should be using this time appropriately to complete assignments, training and projects.
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| Safety Update | * Safety Audit- prepared by Gie and performed by Brennan has been updated. Kudos everyone for keeping up with the required safety measures and training. Connect with Gie if you would like to see more details on the audit.
* Tracer Audit- Gie will be doing this once again especially on our newly trained staff to make sure the process of receiving, preparing and testing samples and issuing of blood is performed according to policies and procedures.
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| Project updates | * ALNW-May 13th Process has been running smoothly so far with no usage of blood on traumas yet. 4 weeks into the new process, good work with keeping the credo cooler log updated
* Microwave thawer- one of the thawers is out of order, part has been sent back to Tropitronics to fix.
* ED Blood refrigerator update- one incident where ED nurses were training at night and one of the urgent release cards was time stamped. Incident was not discovered for the next 4days until the unit was actually used on a patient in ED. FYI – ED blood refrigerator must be checked once a day and this is dependent on the shift responsible for the month. Tech that goes up to check on the blood must open the refrigerator to make sure the cards and units have not been tampered with.
* Sterile Docker- validation plan soon to be approved. The Tango processing area where the printer is sitting will be used for the sterile docker. The printer will be moved to the back of the lab next to the color printer.
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| Job Postings/Announcements | * Full time MLS 1- nights
* Full time MLS 1- eves
* Full time MLS Lead- days
* Interviews are in process, MLS program students have graduated last week. Hope to get some of the new grads hired to our team.
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| QA/Blood Utilization | * May utilization data
* RBC- 2
* PLTs- 10 expired
* Plasma- 1, 7expired
* Cryo- 1
* Platelet par level was updated a while back to 4. Make sure we are ordering inventory appropriately
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| BloodWorks NW update | * New name changes to Facility ID # will come this December. Once a notification letter is sent to HMC, we will see what changes will be needed for us.
* Blood Component transfer form- anytime we transfer units to another hospital, complete the form and hand in to Gie. This should be a rare event but we may need to help other local hospitals if needed.
* Components return form- please fill out all the information. BWNW has complained about incomplete forms from hospital. If you need to return a product, make sure to fill a QIM for Gie to follow up on.
* Product recall/withdrawal- The blood center typically calls if there is a product that needs to be recall. Phone calls typically are followed by a fax. Make sure you have a fax when a product needs to be recalled. Include the HMC recall form and the blood center product withdrawal form for Gie to investigate and follow up.
* Online inventory ordering will be available from the blood center soon, stay tuned for more info.
* I have placed a blue binder upfront in the CLT area. Please review and follow up with the Lead or Nina with any questions.
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