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| **University of Washington,** **Harborview Medical Center****325 9th St. Seattle, WA, 98105****Transfusion Services Laboratory****Policies and Procedures Manual** | **Original Effective Date:**April 1st 2011 | **Number:** **5000-2** |
| **Revision Effective Date:****3/1/2016** | **Pages: 2** |
| TITLE: Historical Data Reconciliation  |

**Purpose**

To describe how the HMC Transfusion Service will reconcile historical patient data with current patient information when duplicate records exist across the UW Medicine System.

**Policies**

* Data downloaded from the Bloodworks Northwest (formerly known as Puget Sound Blood Center) database, will not be used to qualify a patient for computer crossmatch as downloaded data does not contain serologic reactions
* Clinically significant antibody histories downloaded from the Bloodworks Northwest database will be honored
* Transfusion attributes will be honored until a review by the TSL Medical Directors has been performed
* Irradiation
* Leukoreduction
* Hemoglobin S negative
* CMV negative
* Washed
* Volume Reduced
* ABO/Rh testing performed at sites other that the UWMC TSL are not considered valid for transfusion purposes and are displayed in parenthesis e.g. (A pos)
* Harborview (H), UWMC and SCCA (U) and UW Neighborhood clinics (N) medical records numbers on the same patient will be linked in Sunquest to honor any antibodies and special requirements
* Patients at HMC receiving care under a different MRN will be linked to existing MRNs in Sunquest

**Procedure**

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| **Step** | **Action** | **Related Documents**  |
| 1 | MLS tech will be responsible for linking multiple MRNs when performing the following actions:* History check for every patient that does not have a linked record
* Reconciliation of the Patient merge report
 | Historical Data Reconciliation Form |
| 2 | Log into ORCA powerchart* Click on Patient, Search
* Type in the current MRN for the patient, click OK
* Verify name and date of birth

Record the different H, U and N MRNs listed for the patient |  |
| **Step** | **Action** | **Related Documents** |
| 3 | Verify the different MRNs for the patient in Sunquest |  |
| 4 | The LINK process will be performed for the following* Patient with H, U and/or N MRNs
* Patients with multiple H MRNs that have transfusion testing history
 | Linking Patient Records in Sunquest |
| 5 | Handoff the completed form for second tech review | Historical Data Reconciliation Form |
| 6 | For discrepancies that do not meet these guidelines, contact MLS Lead to resolve |  |

**References:**

AABB Standards for Blood Banks and Transfusion Services, Current Edition.

Blood Bank User Guide, Misys Laboratory