**Purpose:**

To describe the Harborview Medical Center (HMC) Transfusion Services Laboratory (TSL) support of Airlift Northwest transfusion needs.

**Policy:**

TSL is responsible for stocking and maintaining the Credo Coolers at Airlift Northwest. Audit trail for units transfused by ALNW will be completed in Sunquest (SQ).

**Procedure:**

|  |  |  |
| --- | --- | --- |
| **Step** | **Action** | **Related Documents** |
| **Overview** | | |
| **1** | TS prepares and delivers a Credo Cooler with 2 RBCs and 2 liquid plasma. *Five day plasma may be substituted due to inventory limitations.* |  |
| **2** | Airlift Northwest includes the Credo Cooler in their response based on ALNW policy and procedure. Cooler can be out of refrigeration for 24 hours. |  |
| **3** | Upon return to Airlift Northwest facility or patient delivery to HMC ED, TS is notified to send a replacement Credo Cooler. |  |
| **4** | TS assesses returned cooler inventory via a data logger for return to inventory or quarantine/discard. Transfused unit audit trails are recorded in LIS. |  |
| **5** | Cooler remains refrigerated at ALNW.  Every 7 days or product has 2 days remaining before expiration, the Credo Cooler is exchanged for a new cooler.  Credo Cooler is validated for 7 days continuous refrigerated storage if unopened. |  |
| **6** | Credo Coolers removed from refrigerated storage are exchanged as soon as possible.  Credo Cooler is validated for 24 hours outside of refrigerated storage. |  |
| **6** | Issues related to ALNW will be directed to a TSL Lead or Manager. ALNW will provide a contact person to aid in problem resolution. |  |
| **7** | ALNW chart is on paper and is submitted to HMC ED upon arrival. |  |
| **8** | Transfusion Reactions occurring inflight will be communicated to TSL upon arrival at HMC. Investigation will be performed per current SOPs. |  |

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| **Credo Cooler Inventory Management** | | |
| **1** | Select and prepare blood components per SOP.   * All blood products must have different unit #s. Do not place products from same donor in one cooler. | Using the Credo Series 4 EMT Coolers |
| **2** | Prepare replacement cooler every 7 days **or**:   * Cooler that has been removed for patient transport must be replaced * Cooler that has been opened must be replaced * Cooler with five day plasma will be replaced 2 days prior to shortest dated product in cooler |
| **3** | Transport to ALNW Boeing Field via   * 1st choice: ALNW Courier once a week during dayshift * 2nd choice: With ALNW team after delivering patient with Credo Cooler to HMC ED, if time allows.   + TSL requires 30 minutes to prepare Credo Cooler |  |
| **4** | Perform return. | Using the Credo Series 4 EMT Coolers |
| **Processing Returned Blood Products** | | |
| **1** | Process returned RBCs and plasma per SOP | * Using the Credo Series 4 EMT Coolers * SQ Blood Status Update * SQ Blood Location |
| **2** | Complete audit trail in SQ for transfused blood products:   * Admitted to HMC: current SOPs * **Not** Admitted to HMC: See Table B | SQ Blood Order Processing |
| **3** | * Complete Blood Order Processing: * Process the ER and/or TFFP order(s) per SOP * Transfused units do not need to be moved back to the “H” location in order to allocate and issue in SQ BOP. * Perform Blood Product Issue: * Issue Date/Time: written on card in TIME OUT or provided by ALNW * Issued to: ALNW * Issue Comments: none required * Complete paperwork: * Send post Transfusion Record to HIM. * Staple unit cards and original Transfusion Record to Trauma/MTP paperwork and/or Credo Cooler Log. * *NOTE: ALNW has a separate transfusion record. ALNW will return all Transfusion Records to TSL.* * Record review on the top right corner of paperwork. * Discard unit segments from the Blood Location Rack. | SQ Blood Order Processing |

**Table A: Credo Cooler Quantities**

|  |  |  |
| --- | --- | --- |
| **Quantity** | **Product** | **ABO/Rh** |
| 2 | RBC | ONEG |
| 2 | Plasma | Low titer group A or group AB |

**Table B: Creating ALNW Patient Record in Sunquest (**Patient not admitted to HMC)

|  |  |
| --- | --- |
| **Creating ALNW Patient Record in Sunquest** | |
| **Step** | **Action:** |
| **1** | * Log into Sunquest. * Determine patient has not been admitted to HMC utilizing Blood Bank Inquiry.   + Do not create a new patient until potential existing patients have been ruled out. |
| **2** | * Perform Order Entry * HID begins with **ALNW-** * Click **SEARCH;** * Click **CREATE;** Pop-up window - note a digit is added to the **ALNW-:** this is the HID number * Patient Demographics will auto fill:   + Last Name: **UNREGISTERED**   + First Name: **AIRLIFT**   + Middle Name: not used   + Date of Birth: 00/00/0000   + Gender: UNKNOWN * Billing information will auto fill:   + Account #: 0   + Event Type: OST = OS No Test/No Bill   + Event Status: Active   + Start Date: current date * **SAVE** * Using **ALNW Unit Card** or other source of transfusion information:   + Collection Date: Date from card   + Collection Time: Time from card or “U” (unknown)   + Received Date/Time: written on card in TIME OUT or provided by ALNW * Diagnosis: NDX * Battery(ies):   + RBCs: **ER**   + Plasma: **TFFP** * Attach Accession sticker to back of appropriate Unit Card(s) and/or paperwork * Staple Unit Card to original and post Transfusion Records. * Store in Trauma Notebook. |

**References:**

Standards for Blood Banks and Transfusion Services, Current Edition. American Association of Blood Banks. AABB Press, Bethesda, MD.