**Initial Safety Training**

This tour and safety orientation is designed for new employees and as a refresher to current employees. This tour is designed for the satellite lab location in SE258.

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Locate:

* Marnie’s office
* Hand wash stations – clean sinks x2
* Dirty sinks x3
* Spill kit
* Disaster box/bag
* SDS – *online access and binder*
* Workplace safety manual
* Red Phone
* Flip Chart
* Map
* Emergency light center
* Safety shower
* Eye wash station
* Fire extinguisher
* Portable fridges

General Information:

* Personal item storage (closets) x2
* In use/clean lab coat storage
* Break room and food storage
* Waste management and recycling
* MTP kits
* Keeping doors closed unless in use
* Close receiving window during alarms and drills
* Bathroom
* Red Lines

Perform or Go To:

* Primary external evacuation route plus locate fire pull
* Primary lateral evacuation route
* Secondary evacuation route plus locate fire pull
* Open locked lab door with employee badge
* Floor locations: ER, surgery pavilion, digestive disease
* Signed off in MTS