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| HMC Transfusion Service Staff Meeting 3/15/17 |
| http://www.komencolorado.org/kdwp/wp-content/uploads/2014/10/Thank-You.jpg | *Patients are First* Pillar Goals* *Focus on Serving the Patient/Family*
* *Provide the Highest Quality of Care*
* *Become the Employer of Choice*
* *Practice Fiscal Responsibility*

Service Culture Guidelines* *Respect privacy and confidentiality*
* *Communicate effectively*
* *Conduct myself professionally*
* *Be accountable*
* *Be committed to my colleagues and to the UW Medicine Health System*
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| Service Culture Guideline | **Become the Employer of Choice*** Employee Engagement Survey- please complete them to give your feedback to the organization. $5 meal, parking discount
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| Hospital Update | * FY18 Budget meeting- next fiscal budget is underway. With Kaizer coming to WA and the healthcare changes that may be coming, hospital will be making sure the budget is on track. As usual we will be looking for opportunities to save especially with blood products and using resources effectively.
* Annual LMS/Annual TB Screening-all staff required to complete- LMS due 5/1. TB screening is required to be completed annually. Pleases complete them as soon as you receive notifications.
* Joint Commission inspection- HMC is expecting a visit anytime this year. Blood transfusion audits can be part of the inspection. JC can always visit the lab to see operations just like CAP and AABB.
* Workday go live in June, 1st paycheck in July. This replaces Employee Self Service. All staff will be trained on workday. You will also receive your evaluations in workday. Visit HMC intranet for more detailed information. Kronos will still be the timecard system. Lab medicine payroll will no longer performs any historical edits, these will go to UWMC payroll. In preparation for this change, all staff need to make sure information is correct in kronos. Timecards are processed weekly so any accruals/payouts need to be documented on green form and submitted immediately. See Erin/Gie/Nina with any questions.
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| Lab Update  | * Bio-Rad Infinity- PQ and Training – Hernan off to train in New Jersey. PQ is still underway due to discrepancies in antibody panels. No go live date at this time.
* Staffing -1 MLS Lead, 1 MLS. MLS lead position will be filled soon. Still actively interviewing for MLS 1 position.
* Document Control has been approved for transfusion service. This change may be happening sometime this year. More to come.
* ALNW new sites (3 more- Bellingham, Arlington, Yakima) and blood coolers 7 and 8 are set up and in use. We are validating coolers 3 and 4. Goal is to have all sites supported by the end of the year. No changes to the liquid plasma at this time. We are seeing coolers leaving TSL warmer (5C) than expected (4C). We will be asking staff to prepare the credo cooler units ahead of time and placing in refrigerator prior to packing the cooler.
* SQ password reset- MLS leads and Nina can now reset your SQ passwords. If you forget your TEST environment password please contact one of them to get reset.
* Plasma exchange orders- Patrick and Gie would like to know when plasma exchange will happen so they can audit the process. Send them a copy of the order when request is placed.
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| QA/Blood Utilization | * February utilization data, CT ratio 1.3
* RBC – 2 wasted
* PLTs- 12 –higher outdate numbers in a while. Total utilization was low for February. Staff please monitor platelet levels, do not order above par level unless you are actively using platelets.
* Plasma-4 outdate
* Cryo-1 wasted
* QA update- see meeting minutes binder
* Trauma Responses- 51
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| Staff Round Table |  |