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| HMC Transfusion Service Staff Meeting 6/15/17 |
| http://www.komencolorado.org/kdwp/wp-content/uploads/2014/10/Thank-You.jpg | *Patients are First* Pillar Goals* *Focus on Serving the Patient/Family*
* *Provide the Highest Quality of Care*
* *Become the Employer of Choice*
* *Practice Fiscal Responsibility*

Service Culture Guidelines* *Respect privacy and confidentiality*
* *Communicate effectively*
* *Conduct myself professionally*
* *Be accountable*
* *Be committed to my colleagues and to the UW Medicine Health System*
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| Service Culture Guideline | * Professionalism
* How do you consistently have a focus on “professionalism” so that it becomes part of your daily work routine?

Examples discussed included proper introductions, use of appropriate language, clear roles in every situation, responsibility, team work, communication, problem solving and resolutions. |
| Hospital Update | * Workday go live June 2017-All employees should be registered and ready for the next phase of Workday implementation, see HMC Intranet for more info.
* Joint Commission Inspection, see HMC Intranet for more information on changes to survey method. In preparation for Joint Commission, HMC TSL is conducting an audit of consent forms for transfusion procedures.
* Outside Work Approval Form- Reminder to staff for those interested in outside employment and volunteering to complete form for review and approval by management, this is a requirement.
* MLS certifications, ensure your certification is on file, see Nina for further questions or concerns.
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| Lab Update  | * CAP inspection ready-Open 06/08/2017
* Bio-Rad Infinity software update by the end of June and subsequent training schedule for Infinity training to be posted.
* Staffing -1 CLT2 open. Dr. Metcalf leaving and new person hired to replace him. Patrick Ramos has left, workload to be assigned in his absence.
* ALNW Credo Coolers-Bellingham, Arlington and Olympia get boxes for shipping. Follow Credo Cooler packing instructions posted 05/16/17. Olympia units at 6.2C, shortened expiration dates of RBCs by 7 days, OK per Dr. Hess with his review and permission only.
* Yakima Live for Credo Coolers, cooler exchanges will be on Fridays, they will call if they want it changed Thursday night. They come to HMC with a helicopter daily.
* Yellow BPR needs copied information of unit number(s) and patient information regardless of location.
* Safety Audits, requirement to participate, CAP requirement
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| QA/Blood Utilization | * May utilization data, CT ratio 1.3
* RBC - 8 wasted, 1 outdated/expired
* PLTs- 6 outdated/expired
* Plasma- 9 wasted, 1 outdated/expired
* Cryo- 1 wasted
* QA update- Gie to provide information
* Trauma Responses-77
* MTPs- 29

Reminder: Apply for credit on short dated units when indicated.Talk to Nina or Lead if there are a lot of expiring platelets by 7am of the day the platelets expire, arrangements for an exchange with UWMC TSL may be possible. |
| Staff Round Table |  |