

Title: **Tuberculosis Surveillance Participation Policy**

Department: Laboratory Medicine Administration

Subject: Human Resources, TB Testing

Policy Number: 100.051.002

Effective Date: June 5, 2017

**Policy:**

The intent of the UW Medicine: Laboratory Medicine Tuberculosis (TB) Surveillance Participation Policy is to promote safe work practices and to minimize the risk of TB exposure within UW Medicine hospitals and clinics. The following policy determines which employees of Laboratory Medicine must participate in initial and annual TB surveillance.

Laboratory Medicine employees must participate in TB surveillance procedures *based on* UW Medicine hospital requirements, work location, and job activities. For specific information on who must participate in TB surveillance procedures, please refer to the guidelines below.

**Employees at the University of Washington Medical Center and Other UWMC Clinics**

*(includes all UWMC and School of Medicine employees who physically work in the UW Medical Center, Roosevelt Clinic, Hall Health, Summit, and Eastside Clinics, as well as UW Medicine employees who visit UWMC but primarily work at other UW Medicine locations)*

- All new hires must participate in *initial* TB surveillance procedures defined by UW Medicine Employee Health. The initial TB screening is typically received at UW Medicine Orientation.
- All employees must participate in *annual* TB surveillance procedures defined by Employee Health unless noted otherwise.
- UWMC employees that work in *non-patient care* related sites outside of the Medical Center (e.g., Sandpoint) are generally not required to comply with annual TB screening. *Please contact Employee Health for current exemption procedures.*
- **Note:** Employees who work in the **Health Sciences Building** (adjacent to UWMC) do not have to participate in annual TB surveillance procedures unless they enter UWMC more than twice a month for work or are directed otherwise by Employee Health. However, employees (i.e. researchers) who work in the Health Sciences Building *and* work with TB specimens must participate in annual TB surveillance procedures.

**Employees at Harborview Medical Center**

*(includes employees physically working at Harborview Medical Center, the Pat Steel Building, the Ninth and Jefferson Building, the Research and Training Building, and the Norm Maleng Building)*

Annual TB surveillance is determined by ongoing occupational risk:

- All new hires must participate in initial TB surveillance procedures defined by UW Medicine Employee Health. The initial TB screening is typically received at UW Medicine Orientation.
- Employees who work with TB specimens and/or who engage in face-to-face patient contact and/or who are otherwise directed by Employee Health must participate in *annual* TB surveillance procedures defined by Employee Health.
- Employees who work in the Pat Steel Building, the Ninth and Jefferson Building, the Research and Training Building, and the Norm Maleng Building do not have to participate in annual TB surveillance procedures unless they work with TB specimens or are otherwise directed by Employee Health.

- **If, however, any employees from these sites visit UWMC more than twice a month for work, they must participate in annual TB surveillance procedures.**

### **Employees at Seattle Cancer Care Alliance and Fred Hutch Cancer Research Center**

*(includes employees and non-employees of SCCA and Fred Hutch who physically work in these buildings)*

- All new hires must participate in initial TB surveillance procedures defined by SCCA/Fred Hutch Occupational Health. The initial TB screening is typically received at UW Medicine Orientation.
- All employees must participate in annual TB surveillance procedures defined by SCCA/Fred Hutch Occupational Health unless noted otherwise.
- All SCCA and Fred Hutch *paid* employees must participate in annual TB surveillance procedures. *Non-employees* of SCCA and Fred Hutch who work in the SCCA or Fred Hutch buildings only participate if their workspace is physically located within the SCCA clinic and/or if they engage in face-to-face patient contact, or if they are directed otherwise by SCCA/Fred Hutch Occupational Health.
- **If, however, any employees from these sites visit UWMC more than twice a month for work, they must participate in annual TB surveillance procedures.**

### **Employees at South Lake Union, Eastlake, and Northgate**

*(includes employees who physically work at 1616 Eastlake, South Lake Union, and Northgate)*

- Employees at these sites generally do not have to participate in annual TB surveillance procedures unless they work with TB specimens or are directed otherwise by Employee Health.
- **If, however, any employees from these sites visit UWMC more than twice a month for work, they must participate in annual TB surveillance procedures.**

### **499 and Work/Study Students**

*(includes students who physically work at UWMC and other locations)*

- 499 and work/study students must participate in the TB surveillance program who work at UWMC. Students must complete their TB screening at Hall Health: Employee Health located on UW's campus.
- **Students who work at a location outside of UWMC but visit UWMC more than twice a month for work must participate in annual TB surveillance procedures.**

**If you have any questions, please contact:**

#### **UWMC Employee Health**

Located in BB-306

Open: Monday – Friday 7:15 to 4:15pm

Phone: (206) 598-4848

Campus Mail: 356122

Fax: (206) 598-4469

Email: [emhealth@uw.edu](mailto:emhealth@uw.edu)

#### **HMC Employee Health**

Located at 1 East Clinic, Rm 21

Open: Monday – Wednesday 7:15 to 5pm, Thursday – Friday 7:15 to 4:30pm

Phone: (206) 744-3081

Campus Mail: 359855

Fax: (206) 744-4886

Email: [ehshmc@uw.edu](mailto:ehshmc@uw.edu)

#### **SCCA/Fred Hutch Occupational Health**

**Environmental Health and Safety Department**

Located at 823 Yale Ave North (Yale Building), 3<sup>rd</sup> Floor, Room J3-121 Seattle 98109

Open: first two Tuesdays of each month: 8:30 to 11:30am and every Wednesday: 10 to 12:00pm. If staff cannot make these times, please call (206) 667-4866 for an appointment.

Phone: (206) 667-4866

Fax: (206) 667-3467

**Hall Health: Employee Health**

Located at 4060 E. Stevens Way NE, Room G07-A (Ground Floor) Seattle, WA 98195

Open: Monday – Friday 8am to 5pm

Phone: (206) 685-1026

Campus Mail: 354400

Fax: (206) 221-5110

Email: [emphlth@uw.edu](mailto:emphlth@uw.edu)

**References:**

UWMC Intranet: Employee Health TB Testing and TB Post-Exposure Follow-Up :

<https://uwmc.uwmedicine.org/BU/employeehealth/Pages/TBTesting.aspx>

HMC Intranet: Employee Health TB Plan:

<https://hmc.uwmedicine.org/sites/policiesprocedures/Pages/TBPlan.aspx>

SCCA/Fred Hutch Occupational Health Administrative Policies and Operating Procedures

**Revision History:**

Ver. 2 - 6/23/17 - TB surveillance expectations changed for Eastlake, South Lake Union, and Northgate. TB surveillance expectations were added for 499 and Work/Study Students.

Author: Rebecca Caulfield, Training and Orientation Specialist Date: October 5, 2016

Process Owner: Rebecca Caulfield, Training and Orientation Specialist Date: 7/12/17

Authorized by: Dr. Geoffrey Baird, M.D., Ph.D., Chairman, Laboratory Medicine Date: 7/10/17