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| HMC Transfusion Service Staff Meeting 11/16/17 |
| http://www.komencolorado.org/kdwp/wp-content/uploads/2014/10/Thank-You.jpg | *Patients are First* Pillar Goals* *Focus on Serving the Patient/Family*
* *Provide the Highest Quality of Care*
* *Become the Employer of Choice*
* *Practice Fiscal Responsibility*

Service Culture Guidelines* *Respect privacy and confidentiality*
* *Communicate effectively*
* *Conduct myself professionally*
* *Be accountable*
* *Be committed to my colleagues and to the UW Medicine Health System*
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| Service Culture Guideline | * Disaster Drill –MCI

HMC conducted a mass casualty drill on 11/8/17 at approx.. 6am. Volunteers were brought in as patients to simulate a 40-50 casualties. TSL responded and activated the department disaster plan. Couple lessons learned * Phone tree calling- who to make responsible for this
* Communication- phone system down, need to know how to use blue phone and where it is located
* Paperwork- streamline the paperwork, portable refrigerator log and transfusion records
* Response to OR with one blood fridge for multiple casualties
* Need to coordinate TSL plan with OR and ED plan so that all are aware of the expectations
* Staff should check email to make sure they are aware of what is going on.
* Nina will coordinate with Maushika and Marilyn to work on TSL disaster response. Anyone interested on working on this, let Nina know. More to come..
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| Hospital Update | * Budget/SEIC administrator Becky Pierce – FY17 finances for HMC was in the positive but UW Medicine lost $75million. FY18 so far HMC is below its budget but still have 8months to go. Becky Pierce is retiring, she is the administrator for the operations of HMC TSL and helped make this a successful division of the hospital. Replacement will be announced soon.
* JC revisit – no deficiencies found. Inspector was happy with the updates the hospital had made so far. High priorities are to fix the ligatures issues on the psych units due to the high risk cited by JC.
* Workday- Performance evaluations start Oct 1st  to Jan 31st ,2018. Peer evaluations should have been completed. Any issues report to Nina. Nina will start evaluations 11/27/17 and schedule sessions to sign off Dec/Jan.
* Inclement Weather- winter cold weather is here. Please familiarize yourself with inclement weather policy. If you are taking public transit, be aware of route changes during inclement weather. We are all essential staff therefore are expected to report to work.
* Parking at PSB, Boren- dayshift parking in view park is very limited due to increased clinic visits. HMC parking is looking to move people to Pat Steel or Boren garage.
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| Lab Update  |  * Lab coats- Cintas. Most people should have had their lab coats sized. Those who missed it will get an opportunity to select the coat size later this year.
* SQ 8.1 upgrade- on track for late February go live. I will attach the enhancements to the meeting minutes binder. Due to issues with the emergency release module both hospitals are opting not to use it at this time. Te and Erin will be testing workflows in the next month before the system freeze on Dec 26th.
* Alpine to Exchange-O365 conversion- Jan 2018. Still on track, due to unavailability of catalyst, we will moving to a different platform for competency. However it needs O365 before it can be implemented for competencies.
* Bio-Rad Infinity update- training & SOPs. Go live 12/4/17. On track for go live. Some issues with LIS interface for donor confirmation testing is currently being resolved. Sign off on all training and SOPs asap.
* Staffing –Bemnet Haile (night shift MLS) 11/27/17. Tranfusion Safety Officer- Melora Riveira 12/4/17
* ALNW Credo Coolers- Juneau go live Dec. New coolers have arrived and are under validation. Courier contract is almost ready. Once Juneau has the refrigerator set up, we will go live..tentatively 12/4 or 12/11. This will be twice a week standard cooler shipment to Juneau.
* Portable refrigerator evaluation –ROAM15XL under evaluation. If you have seen it, go ahead and check it out. Once it has been validated staff will get opportunities to transport it with blood. In the meantime take it for a spin around the different areas of the hospital.
* MLS students are here- 1st students in 11/13/17. We expect around 9 students till may of 2018. Past students have usually enjoyed their rotation and interaction with staff at HMC TSL so let’s make this another successful year for them.
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| QA/Blood Utilization | * Oct utilization data, CT ratio 1.2
* RBC - 5 wasted (oms30). Units are still out too long and not getting transfused. Lets make sure there is a transfuse order for units getting sent to the floors.
* PLTs- 2 outdated
* Plasma- 4 wasted, 4 outdated
* Cryo- 0
* ALNW- patients, 28 blood products. We have 100 patients who have been transfused with the ALNW blood cooler process since May 2015. Most of it was this year.
* Trauma Responses- 76
* QA update- Gie – lots of BPR and BPI issues still. See binder for details. One BPDR
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| Staff Round Table | * Winter Auction Basket- ideas need to baskets. Auction is 12/13/17.
* Recognition- Ella Lykken for stopping a nurse who was about to give an O pos unit to a female <49years. Good job Ella!
* Secret Santa- if interested let Marilyn know.
* Holiday party – will be on 12/11 or 12/12. Food for all shifts will be available. Anyone interested in decorating let Nina know.
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