

JUNE 26, 2018 Staff Meeting

Morning Meeting Attendees:

Overnight Meeting Attendees:

Afternoon Meeting Attendees:

Agenda Item	Discussion
Staffing	<ul style="list-style-type: none"> • Mark's old position is still pending as what to do with that FTE • Currently interviewing for the lead positions • MLS 2 on days now open - as Blake's old position evaluated and we need more people to do projects
Quality	<ul style="list-style-type: none"> • 2 units missed issue in SQ FDA reportable • Antibody panels not done according to policy and/or said no panel needed when a panel should have been done. • Weak reactions on tango, there were a lot of ABUS recently. We don't know if it's the screen cells but investigate the weaks and have Nina/lead review what looks like a false positive.
Safety	<ul style="list-style-type: none"> • Jenny will send out an email regarding the safety manual and medialab training. Things might move to an online format
Training	
Department workflow	<ul style="list-style-type: none"> • SCCA will open earlier, we will need to prep and send inventory at an earlier time to accommodate. • Automation update – still looking at instruments- saw 2 in Oregon, we will encounter trouble with the LIS for the new automation. • OR huddles- call the OR staff and communicate any important/risky cases, testing issues, product availability, staffing, patient antibodies. • Jenny, Chen, Alyssa are here to take any feedback about the OR project. • Our genesis rapid weld is coming back after being out for repairs. • Supplies- let someone know (Roxi, Nina, Christy) when we are running short on items/reagents don't wait till you completely run out. Ex- we are out of

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	<p>EGA</p> <ul style="list-style-type: none">• MTP- the MDs on call feel like we aren't communicating all the MTPs to them so make sure to let them know ASAP when we have an MTP, per our policy.
Sunquest	<ul style="list-style-type: none">• Working on getting HLA and PAS platelet processing in Sunquest• Working with SCCA on moving to PAS for RV patients when indicated, w/o the comments of PAS approved• New orca orders power point coming soon to start prepping for the upcoming update. Reminder not everyone uses orca so some areas will stay the same in processing orders.
SOP updates	<ul style="list-style-type: none">• New TSCREX codes for when a sample is eligible for extension.• New CQI code coming for when we quarantine or investigate a unit
Other	<ul style="list-style-type: none">• Meetings will be the 3rd Wednesday of every month.• Hospital budget- still behind on making money, Vizient is a consultant group that is investigating workflows and how to save money throughout the UW system, we might see them walking about asking about our processes. Not expecting to cut FTEs• Cell phones- lab med has a new policy coming out on when you can and can't use your phones.• Pay- holiday and comp time paid out at the end of June, make sure to fill out any exceptions in the log before Sunday- as Nina has to submit timecards by Sunday morning.