

Morning Meeting Attendees:

Afternoon Meeting Attendees: Adrian, Yuga, Seleshi, Mohamed, Courtney, Ina, Peter

Agenda Item	Discussion
Staffing	<p>Open positions: MLS Lead Serology –filled 9/10/18 Bing Zhang MLS Lead- nights CLT 2 – Eve 50% MLS 2-days</p> <p>Mark’s FTE still needs to be worked out</p> <p>Looking into new start times: 2nd shift @1430, 3rd shift @2230 for more overlaps between shifts</p>
Quality	<p>Portable logs – make sure key turned on for Fridge 15 Other concerns: should they be out in the floor too long? Is floor monitoring units when taken out of portables (if units not end up being trxd)? If portable out >24h, contact floor if they can return</p> <p>Platelets Rh neg -Recent incident of Rh Pos plt given to Rh Neg patient Reminder to look carefully at pt’s blood type and BAD file comment requirement (If pt is NTD, BAD file comment will indicate if Rh Neg plt required) -Plt policy: Pt is Rh Neg → <u>always</u> give Rh Neg platelets (if can’t obtain MD approval)</p> <p>Recall & lookback BW (or ARC) will call first to notify lab of product recall, then they will fax a form. If positive culture, call TSL MD <u>immediately</u>. TRALI also - if implicated unit in fridge/SCCA, get it back</p>
Safety	<p>New lab coats: white or blue? Will be here soon, they will be washed, fabric is breathable. Each tech will have 3 lab coats. They’re barcoded; will be replaced by 100th wash</p>
Training	<p>ORCA go-live. Keep up-to-date with training</p> <p>Labeling samples: see video on MTS</p> <p>Don’t put double labels on work-ups</p>



<p>Department workflow</p>	<p>Automation update –Biorad IH 1000, Ortho Vision, Grifols Erytra Ideally will have two super-users per shift that will be trained, same techs will likely train other techs with gel pipetting techniques. The goal is to buy two instruments.</p> <p>OR process improvement – preop surgery list - Pre-anesthesia testing report (emailed @20:01 daily, screened by 2nd shift) – the plan is to print form and go through each patient, and list any relevant information (needs new TSCR day of surg, etc.) and fax to Pre-Op. Waiting to confirm a fax number to send to & when to fax. - they don't like the manual order form – maybe revise -TSCREX: make BBC comment if specimen acceptable for extension required field??</p> <p>Miplate study Does not say which patient it is for when received → find on sheet on side at platelet rotator: Study – Mirasol/Control – apheresis. Can give only Study # to BWNW</p>
<p>Sunquest</p>	<p>ORCA IT post go live -There should be transfuse order if order prints out, should expect release to be able to be done through ORCA -TRRX: not interfaced, so manually order in SQ as usual. “Physician notified” and “Form completed by” fields recently added by IT</p> <p>Blood Product Release form Careful not to issue out cancelled orders. Read from eBPR in bold if canceled. Example: “Reason not required: Transfusion canceled” -Ideas: Maybe discontinue printing? 3rd printer for BPRs?</p> <p>OR/ED -Surgery pts: If patient on the floor, they should be putting in new orders -U/O: orders can be more but not less than issued. Match UO with IS as much as possible (or it will become a billing issue)</p> <p>HLA selection -When receiving units, give paper from unit (called Component Order and Information form) to Nina. File in Misc. for now. -Everyone should know how to select</p>
<p>SOP updates</p>	<p>Selection of blood products – platelets/BMT/PAS -Pit is always a challenge, so keep SOP open -BMT: if candidate for BMT →NTD: out-of-group transplant →AB pts will also change to NTD</p>



	<p>→ A Pos (recipient) to Oneg (donor) – give Rh Neg - Comments are important, let them know if missing things from compatibility labels</p> <p>Specimen acceptability and Order Receipt</p> <p>Patient History Check Comments: want to only put in things that are needed, Irr that need review—give to LMRs, MDs</p> <p><u>Nina is available for one-on-one meeting for questions next week regarding SOP changes</u></p>
Other	<p>Kronos 8.1 upgrade 10/1/18 Will have training in LMS next week, will be more user-friendly</p> <p>CAP Self Inspection Nina will send copy of checklist soon</p> <p>Big projects: consolidating paper records in file cabinets in the back, document archiving</p>