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| HMC Transfusion Service Staff Meeting 7/19/18 |
| http://www.komencolorado.org/kdwp/wp-content/uploads/2014/10/Thank-You.jpg | *Patients are First* Pillar Goals* *Focus on Serving the Patient/Family*
* *Provide the Highest Quality of Care*
* *Become the Employer of Choice*
* *Practice Fiscal Responsibility*

Service Culture Guidelines* *Respect privacy and confidentiality*
* *Communicate effectively*
* *Conduct myself professionally*
* *Be accountable*
* *Be committed to my colleagues and to the UW Medicine Health System*
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| Service Culture Guideline | * Conduct myself Professionally
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| Hospital Update | * New Service Culture guidelines coming
* ORCA downtime drill being planned – no date yet
* Japanese delegation on 7/26 to see HMC disaster plans, we aren’t sure at this time what will be expected of TSL
* Outside work form, please fill out once per outside job. These are required by our accrediting agencies to ensure no conflict of interest.
* Financial Update – HMC is ~$9M in the hole so please watch lab spending and expenses. No unexcused OT
* Infection control – OR gear and hand washing. All hair must be covered, including facial hair. Secret shoppers are watching to see who is gel in and out, etc.
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| Lab Update  | * ORCA IT project - Aug 14th Attributes directly interface to SQ as soon as ordered. Product orders will need receiving through ORM. TRBC then added to TSCR. TRRX forms can be generated from ORCA as long as the charting has been done correctly. If it is a delayed reaction they will have to fill out the paperwork manually.
* Unresulted history checks will now show up on the pending log monitor
* Product order pending monitor up front will show unreceived products. Once received it will move to the pending log monitor above the tango sample centrifuge.
* 2 open MLS 1/trainee position on nights
* MLS Lead educator position working its way through interviewing and references
* Portable refrigerator – 6 needing validation
* Competencies- DOs and annual. All are in Sharepoint and there are 3 different notebooks to review. All staff, MLS, and CLT.
* Employee Engagement Results - will set up mini meetings
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| QA/Blood Utilization | * June utilization data, CT ratio 1.2
* RBC – 1 outdated, 2 wasted
* PLTs- 6 outdated
* Plasma- 25 outdated, 5 wasted
* Cryo- 1 wasted
* ALNW- 29 blood products used
* Trauma Responses- 96
* QA update-
* 3 FDA reportable events
* If writing a QIM, attach all supporting documents so it is clear what happened/how to fix.
* Photocopy the credo cooler log for Unregistered ALNW patients and leave for Gie so we can bill ALNW for the used units.
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| Staff Round Table | July birthdays* Stephanie
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