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| HMC Transfusion Service Staff Meeting 12/20/18 |
| http://www.komencolorado.org/kdwp/wp-content/uploads/2014/10/Thank-You.jpg | *Patients are First* Pillar Goals* *Focus on Serving the Patient/Family*
* *Provide the Highest Quality of Care*
* *Become the Employer of Choice*
* *Practice Fiscal Responsibility*

Service Culture Guidelines* *I will treat people with Respect and Compassion*
* *I will embrace Diversity, Equity, and Inclusion*
* *I will encourage Collaboration and Teamwork*
* *I will promote Innovation*
* *I am accountable for Excellence*
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| Service Culture Guideline | * I am accountable for Excellence
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| Hospital Update | * Harborview Hall opening 12/14 – open from 7pm-7am but intake line up will begin at 5pm (\*\*update – intake line is down in Pioneer Square not at HMC)
* Security updates – additional lighting and cameras, Boren parking garage door closed during non-busy hours, officers at building entrances, weapons screening in ED. Hospital is requesting employees use entrances other than the ED on weekends and off shifts.
* Paid family and medical leave benefits in the form of partial wage replacement – this is separate from FMLA and will be taken out of paycheck at 0.4% of gross wages beginning in July and benefits available for use 1/1/20. An email was sent out by UW HR, please review and see paidleavewa.gov for more info.
* SR99 closure beginning 1/4/19 and about 90,000 vehicles are being routed onto surface streets and I-5. See the flier in the break room for more information and helpful websites.
* ED construction taking over 8MB/APA so APA moves to 6CT. Ensure you are sending products to the correct tube stations instead of using the posted cheat sheets.
* EPIC – single EHR. NWH 1st to go April 2020. Right now, Lab is considered out of scope and is staying with Sunquest. There is no EPIC blood bank module so we will either stick with SQ or move to another company such as HCLL. The OR will be using EPIC for all of their charting and have touch screens so blood products should be requested through there instead of verbally.
* For verbal orders to be valid they must include the ordering provider name, your name, the date and time, and number of units ordered.
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| Lab Update  | * 2 open MLS 1/trainee position on nights, 2 open MLS1 on eves
* Portable refrigerator – 6 needing validation. Temptrak doesn’t always take 5 temperatures at 5 min intervals and this wasn’t caught before. Because we don’t have chart recorders, we need a way to ensure temps are being taken.
* Competencies- DOs and annual were due Dec 15th. Lots still outstanding
* AABB inspection – looked for holes and gaps in documentation (maintenance), SOPs read on time
* Breakroom cleaning – please continue to do.
* Trauma logs – SOP calls for a second check and documentation but this hasn’t been done. Start doing it – things to look at are making sure paperwork is complete (all boxes at top filled in), correct containers are issued/returned.
* Ultralows in the OR keep moving. Eventually they will be separate because when they redesigned the area they forgot to take into account the handles so the area is now too small.
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| QA/Blood Utilization | * November utilization data, CT ratio 1.1
* RBC- 6 wasted
* PLTs- 0 wasted, 3 outdated
* Plasma- 2 wasted, 10 outdated
* Cryo- 1 wasted
* ALNW- 29 blood products used
* Look for short dated platelets on the shelf and contact UW by 3pm the day BEFORE they expire so they can have their courier come get them by 7pm. UW does a majority of their transfusions from 2-6am so sending them the day of expiration doesn’t guarantee usage and they may not take them.
* Trauma Responses- 74
* QA update-
* 4 BPDRs: 2 for giving non-IRR products during an MTP to patients that required them, 1 for no label check performed on liquid plasma units that went back and forth to different ALNW sites, and 1 for when a platelet was requested and we issued an RBC.
* Shift duties are being missed. If you are too busy, there is a section on the shift handoff for duties missed so the next shift can help complete them. Also, don’t check the boxes until you know tasks have been completed.
* ALNW-watch expiration dates when giving out plasma. If a site has a normal switch out (see posted schedule) and they are getting a new cooler a few days before the posted switch out they don’t need the really long dated plasma, save that for the coolers that will be out for 7 days.
* When allocating and issuing units, scan both the unit number and the ecode – this will ensure the correct division/container is chosen
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| Staff Round Table | November and December birthdays* Xuan, Leona, Té
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