**Purpose**

To provide instructions for using FIX and RFRZ in SQ Blood Component Preparation. These functions are available to MLS2, MLS Leads, and the TSL Manager

**Method**

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| **Step** | **Actions** | **Computer Processes** |
| 1 | Correction of incorrect thaw process, modify volume, or expiration date and/or time | * Go to Blood Component Preparation. * Select FIX in the Value field and continue to next screen. * Scan unit. * Note yellow Component field is now empty and a yellow O appears in processing window on left. * All yellow fields can be changed at this time. * Click on the yellow Component field. * Select correct component type from list. * Yellow Component field now has correct thaw process. * Yellow O in left processing window is green. * Enter corrected volume (if applicable) * Enter corrected expiration date/time (if applicable) * Save. * Perform label check in BLC * Print BBI report and attach to QIM. |
| 2 | Appropriate use of FIX | * FIX can be used to modify Component and Container type, Volume, Expiration Date and Time. * FIX **cannot** be used to **modify Unit Numbers** or to “***UN-combine”*** platelets. |
| 3 | Appropriate use of RFRZ | **NOTE:** Refreeze is used ONLY when the SQ thaw process has been applied to the incorrect unit number.   * Go to Blood Component Preparation. * Select REFRZ in the Value field and continue to next screen. * Scan unit. * Component field and Expiration date are automatically corrected to reflect FFP status. * Save * Print * Perform label check in BLC * Complete QIM and attach BBI to QIM |

**References:**

Blood Bank User Guide, Misys Laboratory

AABB Standards for Blood Banks and Transfusion Services, Current Edition