

Morning Meeting Attendees:

Afternoon Meeting Attendees:

Agenda Item	Discussion
Staffing	<ul style="list-style-type: none"> • 1.0 MLS (evening) • 0.8 CLT2
Quality	<ul style="list-style-type: none"> • Thawing SOP <ul style="list-style-type: none"> ○ Everyone has been assigned reading of the Thawing SOP in MTS – please ensure that you are familiar with the thaw times in this SOP. • Readback for MTP <ul style="list-style-type: none"> ○ MTP Activation requires a minimum of 2 patient identifiers. ○ Patient identifiers must be readback to the clinical staff activating the MTP. • Relevant Clinical Conditions – These are extremely important, when you receive a Relevant Clinical Conditions printout it should be reviewed carefully, compared to the BAD file information in Sunquest, and the BAD file should be updated if needed. • Emergency Bleeding Log – be sure to document the physician that is activating the bleeding emergency. • Use of pens on documents- refrigerator QC example, only use lab provided pens for documentation- black or blue ink. • Temperature Charts – screw to hold chart in place should be finger tight, over or under tightening can cause the chart record incorrectly. • Stick to SOPs/Package inserts when available, do not reject or repeat QC that is acceptable per SOP or Package insert. • Check batched specimens carefully to ensure that there are not any TSCR/ABRH2 that are collected at the same time – we have seen an uptick in these events and are working on training at our satellite locations, but TSL is the last line of defense for catching these samples. • Uncrossmatched forms missing provider signature – please do not place in binder, can be placed in “New QI” Folder or my inbox.
Safety	<ul style="list-style-type: none"> • Waste <ul style="list-style-type: none"> ○ It is a significant safety hazard to have overfilled biohazard boxes – please be conscientious when placing waste in biohazard boxes and do not fill past the top of the box. ○ Please also be cognizant of where waste is discarded – biohazard boxes are for biohazard materials only – no gloves (unless soiled with biohazardous material) or paper.
Training	<ul style="list-style-type: none"> • Learning Hub – annual competencies due by 5/1/23

Department Projects	<ul style="list-style-type: none">• Title21 go-live 5/25
Sunquest/EPIC	<ul style="list-style-type: none">• MRN # in %UO- causes issues in EPIC – be careful not to accidentally scan the MRN into the %UO field and be sure to remove it and correct it if you do.
SOP updates	<ul style="list-style-type: none">•
Other	<ul style="list-style-type: none">• 2023 Annual Workforce Survey