**December 2018 Hospital Updates**

 **Merger Workgroups Identifying Synergies**

Workgroups have been formed to identify potential synergies between Einstein and Jefferson with the aim of bringing more efficient and effective care to the communities we serve while providing long term financial stability. Their work will continue as we prepare our merger submission for regulatory review in the new year. This process will take some time and we will continue to provide updates throughout. Please visit [EinsteinConnect](https://einsteinconnect.einstein.edu/) to find a [list of FAQs](https://einsteinconnect.einstein.edu/upload/docs/EinsteinConnect/News/Definitive%20Agreement/Employee%20Merger%20Questions%209-14-18.pdf) and other merger-related content.

**MIR3 Audit**

At Einstein, a system known as MIR3 is utilized to quickly and efficiently alert staff in the event of an on-site emergency. We are asking all Einstein leaders to audit and verify that their assigned staff have entered their contact information in PRISM by January 31, 2019. <https://einsteinconnect.einstein.edu/upload/docs/Managers%20Minute/121318/Mir3%20Manager%20Memo.pdf>

**Keeper of the Dream Award Nominations**

Do you know of an employee who demonstrates the values of the Rev. Dr. Martin Luther King Jr. through their work or community involvement? If so, then [nominate](https://www.surveymonkey.com/r/9YSR83Y) that employee for the 2019 Einstein Keeper of the Dream Award. Deadline for submissions is January 4, 2019. <https://einsteinconnect.einstein.edu/upload/docs/Managers%20Minute/121318/keeper%20of%20the%20dream.pdf>

 **Complete Your Listening Self-Assessment**

If you haven’t already, remember to complete the listening self-assessment. We will discuss the assessment in January.

**Payroll Year-End Housekeeping**

1. Staff to ensure your personal info in PRISM is up-to-date, ahead of year-end form processing. <https://einsteinconnect.einstein.edu/upload/docs/Managers%20Minute/121318/Payroll%20Year%20End%20Forms.pdf>

**MOAB Training Now Available to Employees**

Management of Aggressive Behavior training presents principles, techniques and skills for recognizing, reducing and managing violent and aggressive behavior.

<https://einsteinconnect.einstein.edu/upload/docs/Managers%20Minute/121318/MOAB.pdf>