**TITLE: Reconciling Line Draws**

**Principle: Changing from a venipuncture draw to a line draw**

**Personnel: All Phlebotomists**

**Referred:**

**Stepwise Procedure:**

1. Units MS1, MS2, ICA, PMR and ONP will send to laboratory a list of all their line draws on 3rd shift.
2. Phlebotomist on duty will change to a line draw status by :
3. Logging into Soft ID PC on their computer
4. Choose Nursing Unit
5. Choose patient
6. Choose Reschedule patient
7. Choose “Line Draw” from Messages
8. Change from Venipuncture to Nurse draw
9. Click on OK
10. Place the lists in the Line Draw binder in LCC.
11. Throughout the day as lab draws appear on the monitor, phlebotomists should be checking the line draw list for patients that may have a line and reschedule them.