

UPMC | HANOVER

Department of Pathology/Laboratory

Policy/Procedure

Scheduling Aspiration Procedures with Pathology Staff Requests		Page 1 of 1
DOC #: 3605	Section: Cytology	Effective Date: 91919

PURPOSE:

Needle Aspirate procedures which require Pathology staff for assessment of adequacy must be coordinated between the scheduling departments and lab to assure that cytology staff and a pathologist are not overbooked and are available.

SCOPE: This Policy applies to UPMC Hanover

PROCEDURE:

1. Aspirate procedures are scheduled by the department performing the procedure.
 - Notify Cytology Lab when Radiology procedures are scheduled the day they are to be done.
 - Notify Cytology Lab when Bronchoscopy Aspirate procedures are scheduled within 2 days.
2. Pathology (Path) is assigned to the procedure when it is entered in the Snapboard schedule.
3. Call Cytology lab for assistance with aspirates performed at bedside.