To: Clinical Laboratory Scientists

From: Cedric Bol, Interim Lab Director

Subject: Reagent Supplies

Date: 11/15/2021

**Situation:** Manufacturers are facing raw material and supply chain issues causing delays in receipt of reagents and supplies.

**Background:** Supply orders are placed by the Laboratory. The Laboratory is informed of back-order or delays.

**Assessment:** Multiple reagents and consumables are being loaded onto analyzers that are not required or needed.

**Recommendation:** Before loading any reagents, check the current inventory that is on the analyzer. If reagent or supplies are needed, please date and initial the product that is being loaded or opened.