

Naval Medical center, Portsmouth
Laboratory Medicine Services
Competency Assessment Moderate Complexity

BADGE SERIAL #: _____

Competency Type: ☐ Semi-Annual ☐ Annual

Employee Name: (Last, First, MI) _____

Clinic/Ward (Include All): _____

Legend: In each box that is applicable, please put S or N & Date.

S-Satisfactory-Requires minimal supervision with no more than 10% prompting and minimal oversight in less than the time scheduled

N- Needs Improvement-Needs additional training prior to working alone

N/A-Not Applicable

Elements:
1. Direct observations of routine patient test performance, including, as applicable, patient identification and preparation; and specimen collection, handling, processing and testing
2. Monitoring the recording and reporting of test results, including, as applicable reporting critical results
3. Review of intermediate test results or worksheets, quality control records, proficiency testing results, and preventive maintenance records
4. Direct observation of performance of instrument maintenance and function checks
5. Assessment of test performance through testing previously analyzed specimens, internal blind testing samples or external proficiency testing samples
6. Evaluation of problem-solving skills

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		PPM			
	ASSAY	KOH	Wet Prep	Ferning	UA Micro
1	Properly identifies patient per policy and procedure				
1	Specimen processing, volume, and collection (Properly collects and processes sample per policy and procedure)				
1	Proper Usage of PPE (Safety – Universal Precautions)				
1	Proper storage of reagents (to include dating and initialing, etc.)				
1	Properly mixes patient sample prior to testing				
2	Properly documents result to include critical values and when to send a sample to the main Lab				
2	Monitoring reporting of critical results				
2	Reporting Results				
3	Review of chart results				
3	Review of Log sheets				
4	Properly documents and demonstrates maintenance (cleaning procedure)				
5	Performs and Reviews PT or blind samples				
6	Problem Solving (Explains how to troubleshoot and investigate unexpected results)				
6	Explain causes of the microscope that won't properly focus				

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Comments:

I have had an opportunity to review and ask questions about policies and procedures related to equipment and testing above and have completed all required training though medtraining.org.

Employee Signature: _____ Date: _____

Based upon successful completion of this competency assessment, the employee is deemed competent to perform patient testing unsupervised

PPM Direct Observational Provider Signature: _____ Date: _____

This employee needs additional training and is restricted from performing patient testing unsupervised. Action plan and timeline for follow-up are listed below.

After follow-up on issues related above, I feel confident in my ability to perform patient testing unsupervised

Employee Signature: _____ Date: _____

PPM Direct Observational Provider Signature: _____ Date: _____

Reviewed by Laboratory Point of Care Supervisor

POCT Supervisor's Signature: _____ Date: _____