**HEMATOLOGY   
MINUTES**

**July 2023**

DATE: 7/7/2023

PRESENT:

**Day Shift**: Louise, Dan, Virginia, Emma

**Evening Shift**: Sharon, Souman, Duc

**Open Positions:**

* Day shift: 1 full time hematology position. Three interested internal applicants.
* Evening Shift: 2 Full time positions and 1 position pending approval. Offer was made to an applicant 7/6/2023. Waiting for her response.

**Lab Picnic:** A Laboratorypicnic is planned for Saturday July 29 at Unity Park in Trumbull. If you are interested in attending, please let Tanya know.

**Hematology**

1. **Follow-up Critical call worklist:** YNHHS has standardized the workflow for calling critical values. The Critical Result must be verified first, then call the critical value to the licensed care provider and document in the comm log from the follow-up list.
2. **TEG QC:** Dr.Alian, an OB/GYN doctor has 2 complicated deliveries in the next few months:
3. July 14th: Teg QC must be run on each shift from 7/10-7/14(or until the patient delivers)
4. Sept 15th : Teg QC must be run on each shift from 9/11-9/15(or until the patient delivers)
5. **July Competencies:**
6. **iQ2000 workcell and AE-4022**. Quizzes are in the green binder in the fluid area. Please complete the quizzes by 7/28/2023.
7. **BSC** (bio-safety cabinets) [Fundamentals of Working Safely in a Biological Safety Cabinet - TRAIN Connecticut - an affiliate of the TRAIN Learning Network powered by the Public Health Foundation](https://www.train.org/connecticut/course/1041976/)
8. **Centrifuges:** <https://www.train.org/connecticut/course/1073746/>
9. **Slide Label printer:** The slide label printer, located on the table behind the iSED, is set up to print labels for use on fluid slides and manually prepared slides. Please label all slides made manually using the printed labels.
10. **Career Ladder opportunities:**
11. **Teg 6**: super-user to be trained on the New Teg 6 and assist with instrument Validation. Haemonetics will be here the afternoon of Monday 7/17 to begin validating and training. Let Kathy Know if interested.
12. **Aeroscout**: Looking for interested techs to be trained as super-users on Aeroscout-temperature monitoring . Let Kathy know if interested.
13. **Over-Time:** there are overtime opportunities for Hematology Day shift posted next to the schedules on the wall. If anyone is interested in working OT, please sign-up.
14. **CEU Documentation:** Reminder to document all CEU’s on the P-drive(P:\Laboratory\Hematology\! CEU)

**REMINDERS:**

* When opening a new box of reagent , QC or other supplies, re-constituting the last bottle of reagent in a box or installing a new column on the A1C instrument PLEASE make sure that you are not using the last of that particular item, and if it is the last of that item, write it down on the white board outside the Hematology office. We have had a couple cases where we have run out QC and reagent causing delay in patient testing.
* Please pay attention to expiration dates and lot numbers on all reagents and QC. For QC that is logged on the P-Drive, make sure the lot number on the QC vials match the lot number on the P-drive.

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**Congratulations to Sharon on her promotion to Lead Technologist for the Core lab**