**HEMATOLOGY   
MINUTES**

**AUGUST 2023**

DATE8: 8/18/2023

PRESENT:

**Day Shift**: Louise, Dan, Virginia, Emma, VJ, Fei

**Evening Shift**: Duc, Cheryl, Souman, Kwame

**Open Positions:**

* Day shift: 1 full time hematology position- Susan Suchara-Kaman. Start date 9/10/2023 (transfer from Milford)

1 full time Chemistry Position- on hold

* Evening Shift: 2 Full time positions filled
* Fei Santiago: 7/31/2023. Currently training in Hematology
* Lisa Targouski; Transfer from Immunology- currently training in Chemistry.

1 Full time position- on hold

**Microsoft Teams shifts:** Schedules will be available on Microsoft teams.

* Teams can be downloaded to your phones.
* More info in the coming months.

**Covid/Flu Guidance:**

* See Below for Covid/Flu Guidance

A screenshot of a computer screen

Description automatically generated

**Metal Detectors:**

* Metal Detectors are being installed in the ED and the Front Lobby.
* Should be in use by next week.

**Hematology**

1. **Follow-up Critical call worklist:** If you notice a critical in the follow-up worklist from another shift, please investigate and if necessary, call the critical. DO NOT IGNORE IT.
2. **TEG QC:** Dr.Alian, an OB/GYN doctor has 2 complicated deliveries in the next few months:
3. ~~July 14~~~~th~~~~: Teg QC must be run on each shift from 7/10-7/14~~~~(or until the patient delivers)~~
4. Sept 15th : Teg QC must be run on each shift from 9/1-9/15(or until the patient delivers)
5. **Mono:** For positive mono’s- Please see if patient has a lavender top and if they do, perform a mono and document on the sheet on the clipboard.
6. **August Competencies:**
7. **Sickedex**. Quizzes are in the green binder in the fluid area. Please complete the quizzes by 8/28/2023.
8. **CEU Documentation:** Reminder to document all CEU’s on the P-drive(P:\Laboratory\Hematology\! CEU)
9. **Cepheid Infinity:** To be installed in Hematology in few months. Micro will validate then train Hematology, evenings, and nights.

**REMINDERS**

* Please print a copy of CBC results from the instrument for all peripheral smears left for review.
* For Retic ABN scattergrams: Our policy states that you must perform a dilution and re-run the retic.
* It is everyone’s responsibility to review the pending list at the end of the shift and investigate specimens that have exceeded the TAT.



* If it is necessary to perform an albuminized smear, you must ensure that the Albumin is not contaminated. Document on the P-drive(P:\Laboratory\Hematology\Maintenance Charts and QC charts\2023 CHARTS\SYSMEX 2023) Per our policy:**Albumin should be examined for the presence of bacteria prior to preparing blood smear by placing a drop of albumin on a clean slide, coverslip and examine on under the microscope. Record results on the log sheet (See attachment A). Do not use albumin if bacteria are present**