

ValleyCare ENVIRONMENT OF CARE

“Maintaining A Safe Environment”



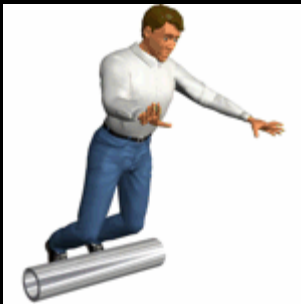
Safety Statistics

- Six thousand Americans die from on-the-job accidents every year



Safety Statistics

- 3.7 million disabling injuries occurred on-the-job
- Most accidents occur within an employee's first six months on a new job



Safety at Work

- A worker is injured every 19 seconds



Safety Goals

- Conduct Safety Trainings
 - In-service all employees
 - Orientate new employees
- Conduct Monthly Safety Inspections
- Conduct Monthly Safety Meetings
- Communicate Safety Issues Promptly



Safety Policy

■ Safety Policies

#800 – EOC Program Management

#801 – Hazard Surveillance Program (Safety Inspection)

#802 – Reporting Incidents

#805 – Employee Injuries/Illnesses

#806 - Injuries To Hospital Volunteers

#807 – Vehicle Accidents

#808 – Prescription Safety Glasses (Fac., Path., EH&S)

#810 – Risk Assessment Program

#811 – Review and Evaluation of EOC Mgmt. Plans

#812 – Respiratory Protection Program

Safety Policy (cont.)

■ Safety Policies (continued)

#833 – No Smoking



#834 – Safety Signs

#835 – Ergonomics Program

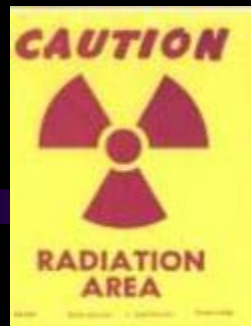
#836 – Entrance To Red-Tagged Buildings

#837 – Immediate Threat To Life Intervention



Safety Trainings

- New Employee Orientation
- Fire/Life Safety (4 year certification)
- Hazard Communication
- Emergency Preparedness
- Code of Safe Practices & Fire Prevention
- Bloodborne Pathogens
- Tuberculosis
- Radiation Safety



NEO Walk-through

- Fire extinguisher locations
- Safety showers and eyewash stations
- Location of Safety Manuals
- No smoking locations
- Areas where special PPE is required
- Evacuation exits
- MSDS locations



Safety Communication

- Environment Of Care Committee
- Environment Of Care Managers
 - Frank Colbert (Safety, Fire Safety, HAZMAT, Emergency)
 - Bob Ross (Medical Equipment, Utilities)
 - Capt. Edward Entwisle (Security)
- Environmental Health & Safety Office
 - Building I, Tel: (818) 364-3405 Fax: (818) 364-3988
- Division Safety Coordinators
- ValleyCare Employees

Safety Communication (cont.)

- Communicate regularly with co-workers
- Notify co-workers of hazards
- Always follow correct procedures (no shortcuts)
- Always be aware of your surroundings
- Take safety training seriously; your co-workers depend on you

EOC Committee

- Meet bi-monthly at EH&S
- Reviews accident reports
- Reviews safety policies and procedures
- Assess physical environment for accident prevention
- Reviews and responds to safety concerns, hazards, and suggestions



Safety Rules

■ General safety rules

- Observe all safety warning signs
- Maintain good housekeeping
- Keep emergency equipment accessible
- Stay focused (no horseplay). Complacency and lack of attention are preventable causes of many injuries
- Be aware of where your hands are at all times
- Avoid possible pinch points on equipment/machinery
- Never remove machine guards or override interlocks



Good Housekeeping



- Identify and remove slip and trip hazards
- Maintain access to exits, fire fighting equipment, and electrical panels.
- Keep aisles and stairwells clear
- Reduce accumulation of combustibles



Safe Clothing

- When working near machinery:
 - Don't wear loose clothing
 - Don't wear neck ties
 - Don't wear jewelry



Safe Clothing

- Wear protective shoes such as hard leather with slip-resistant soles (steel toes are a plus)



- Obtain safety glasses/goggles



Personal Protective Equipment (PPE)

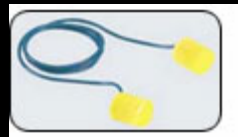


Personal Protective Equipment

- PPE is required in specific divisions
- Use PPE appropriate for the specific hazard



- Inspect PPE carefully before each use, ensure that it is in good condition
- Wear hearing protection in noisy environments



Poor Safety Habits

Safety Don'ts:

- Fool around/show off
- Ignore a safety hazard
- Shut off or circumvent a machine safeguard
- Become overconfident in your job
- Assume safety is someone else's job



Poor Safety Habits

The Result

- Lost work time
- Painful injuries and death
- Productivity losses



Back Injury Statistics

- Eighty percent of Americans suffer back injuries requiring medical attention
- Thirty percent of all industrial injuries involve the back
- Back injuries are often the result of years of abuse
- In addition to missed work, there may be a lifetime of pain



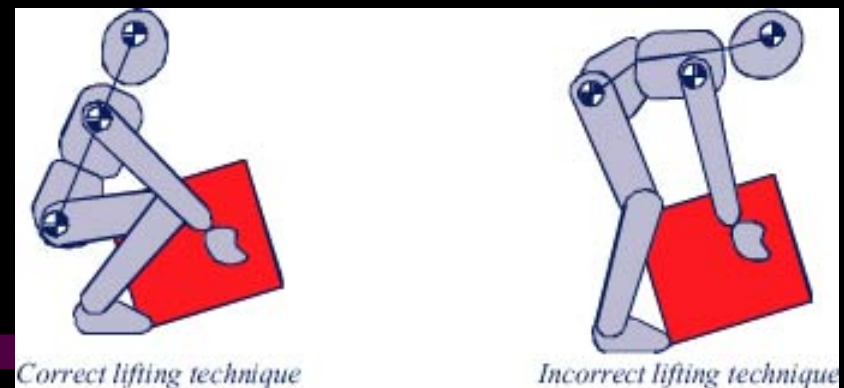
Back Safety Tips

- Don't lift more than 50 pounds by yourself



- When reaching up, don't overextend
- If standing in one place, put a foot on a footrest

- Push—don't pull
- Squat—don't bend
- Turn—don't twist
- To reduce back pain—see your doctor



Accidents and Injuries

- Promptly report each industrial injury or occupational illness to your supervisor
- Report near misses
- Investigate accidents
- Fill out proper report forms

The logo for 'Accident Reporting' features the words 'Accident' and 'Reporting' stacked vertically in a blue, sans-serif font. The text is centered on a white, rounded rectangular background that has a subtle gradient and a slight shadow, giving it a three-dimensional appearance.

Report Forms

- Event Notification (patient related)
- LAC Non-Employee Injury (visitor related)
- Employers Report of Occupational Injury or Illness (employee related)
- Employers Claim for Workers Compensation Benefits
- Supervisor's Investigation Report of Job Related Illness or injury
- Employee's Report of Safety Hazard Suggestion
- Near Miss Reporting Form
- LAC Report of Vehicle Collision or Incident



Quiz

1. What causes the typical back injury?

2. What is hazardous about wearing loose clothing to work?

3. Horseplay is OK at work as long as
you are off the clock.

True or False

4. When is it safe to shut off or circumvent a machine
safeguard? _____

Quiz (cont.)

5. What kind of PPE is required or recommended in your division? _____
6. Where can the minutes of the EOC Committee meeting be found? _____
7. Housekeeping is needed only to keep the facility looking nice. True or False
8. It is not important to report a near miss or close call because no one was hurt. True or False

Quiz Answers

1. Back injuries are typically the result of years of abuse.
2. Loose clothing can get caught in machinery.
3. False. Horseplay is never acceptable while on county property.
4. It is never safe to shut off or circumvent a machine safeguard.
5. The PPE required or recommended for each department will be different..

Quiz Answers (cont.)

6. EOC Committee Minutes are maintained at the EH&S office located in Building I.
7. False. Housekeeping maintains access to emergency equipment and prevents the accumulation of combustible materials.
8. False. Reporting a near miss will prevent an injury from happening to someone else.