# Purpose:

This policy details Lab Director Delegated duties for staff at Bioreach Laboratories. As per CLIA guidelines Lab Director Delegated duties are to be detailed in writing. This applies to all non-waived testing.

I, Ammon Bayles PhD, HCLD, Lab Director hereby delegate the following duties to the Bioreach Technical Consultant, Supervisory staff and qualified testing personnel at Bioreach Laboratories.

1. Overall monitoring of test performance, corrective actions and quality assurance may be performed by Supervisory staff, Consultant staff or qualified testing personnel.
2. Policy and procedure creation. All policies are to be approved by Lab Director Bi-Annually. Policies are to be developed by Supervisory staff, Consultant staff or qualified testing personnel.
3. Method Verification and validation.
4. Proficiency test attestation statements may be signed by Supervisory staff, Consultant staff or qualified testing personnel.
5. Proficiency testing program oversight may be performed by Supervisory staff, Consultant staff or qualified testing personnel.
6. All Proficiency testing scorecards must be signed by Lab Director.
7. Orientation, Training and Competency assessments are to be directed and completed by Supervisory staff, Consultant staff or qualified testing personnel.
8. Safety program oversight is to be directed and completed by Supervisory staff, Consultant staff or qualified testing personnel.
9. HIPAA Privacy Program is to be conducted by Supervisory staff, Consultant staff or qualified testing personnel.

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Ammon Bayles, PhD, HCLD Date

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