



**Main Lab - Daily Inventory**

Time/Date: \_\_\_\_\_ Inspected/Ordered By: \_\_\_\_\_

1. Organize products by outdate and remove/dispose any expired products.
2. Fill the UHBB and MHBB inventory request orders **before** the next step of counting inventory.
3. Count and inspect the inventory listed. During inspection, remove any questionable units.
4. Determine the amount of products possibly needed by subtracting the **Current Counted Inventory** from the **Minimum Inventory**.
5. Compare the **volumes to be received on the Standing Order**. If the amount to be received is greater than the products needed, then don't order any additional. If the amount to be received is less than the amount of products needed, then place an order with the blood supplier.

BLOOD TYPE	***Count Inventory only AFTER MHBB and UHBB INVENTORY filled***			Total Units Counted	Minimum Inventory Level LPC	Required Volume Current-Level	Volume Expected from Standing Oder	Ordered Volume from the Blood Supplier	<b>INSPECTION:</b> <b>Quarantine and list below any units that do not pass inspection</b> Inform management of units quarantined.
	LPC	CMV -	Pheno						
O Pos					50				UF = Less than 4 days old and CMV negative  Single Cryo and Plasma should be stored at UHBB.
O Neg					25				
A Pos					30				
A Neg					25				
B Pos					15				
B Neg					10				
AB Pos					6				
AB Neg					6				
UF O Pos					5				
UF O Neg					5				
UF A Pos					5				
UF A Neg					2				
UF B Pos					1				
UF B Neg					1				

Platelets	Current Counted		Inventory Level	Volume Expected from Standing Oder	Ordered Volume from the Blood Supplier	Requested Replacement of Platelets
O, A, B, AB	Non CMV	CMV Neg	Total of 8 PLT Mix of CMV and Non-CMV Minimum of 1 CMV Neg PLT			
AB Pedi (CMV Neg)			1			

	Current Counted TP	Min. Inv. Level	Amount prepared for Current Inventory	Current Counted FFP	Min. Inv. Level	Volume Expected from Standing Order	Ordered Volume from the Blood Supplier	Current Counted Pooled CRYO	Min. Inv. Level	Volume Expected from Standing Order	Ordered Volume from the Blood Supplier
O		0			50				30		
B		0			40				30		
A		6			80				30		
AB		2			40				30		



**Methodist Daily Inventory**

Time/Date: \_\_\_\_\_ Inspected/Ordered By: \_\_\_\_\_

1. Organize products by outdate and remove/dispose any expired products.
2. Count and Inspect the inventory listed. During inspection, remove any questionable units.
3. Determine the requested amount of products to request by Subtracting the Current Counted Inventory from the Expected Inventory.
4. Send the form to CPL for products to be packed and shipped to MHBB or sent via tube.

BLOOD TYPE	Current Counted INVENTORY LPC	Minimum Inventory Level LPC	Requested Replacement LPC (Level – Counted)	Special Products and Emergency Units		
				Emergency Set UP	Required Products Set Up	If Okay = √ If replaced = R
O Pos		75				
O Neg		25		MBTP Adult: (O+) 2 Trays with LPC	6 LPC and 6 TP added when ordered	
A Pos		75		MBTP Adult: (O-) 1 Tray with LPC and TP (inventory dependent)	6 LPC and 6 TP added when ordered	
A Neg		25		Pediatrics 1 Unit (O Neg) CMV-, IRR < 14 days	1	
B Pos		25		Surgery (O Neg) Emerg. Release	4 LPC	
B Neg		4		In date ER Trays – Check Pink forms to determine	4 O Neg LPC 4 O Pos LPC 2-trays of 4 Gp A TP	
AB Pos		4		Liquid Plasma Trauma Usage, Replaced on Wed Standing Order	No minimum Cannot order from blood supplier	Current Counted LP
AB Neg		2		Comments on Inventory		

Platelets	Current Counted	Minimum Inventory Level	Requested Replacement of Platelets
CMV and Non-CMV Negative		Total Available 2	

	Current Counted TP	Min. Inv. Level	Requested Replacement (Level – Counted)	Current Counted FFP	Minimum Inv. Level	Requested Replacement (Level – Counted)	Current Counted Pooled CRYO	Minimum Inv. Level	Requested Replacement (Level – Counted)
O		6			12			10	
B		6			12			6	
A		6			12			10	
AB		6			12			6	



**University Daily Inventory**

Time/Date: \_\_\_\_\_ Inspected/Ordered By: \_\_\_\_\_

1. Organize products by outdate and remove/dispose any expired products.
2. Count and Inspect the inventory listed. During inspection, remove any questionable units.
3. Determine the requested amount of products to request by Subtracting the Current Counted Inventory from the Expected Inventory.
4. Send the form to CPL for products to be packed and shipped to UHBB or sent via tube.

BLOOD TYPE	Current Counted INVENTORY LPC		Minimum Inventory Level LPC		Requested Replacement LPC (Level - Counted)	Special Products and Emergency Units		
	Non Irr.	Irradiated	Non Irr	Irr.		Emergency Set UP	Required Products Set Up	If Okay = $\sqrt$ If replaced = R
O Pos			50	4				
O Neg			20	4		Trauma (O+) 1 Tray	4	
A Pos			40	0		Trauma (O Neg) 1 Tray	4	
A Neg			15	0		Pediatrics 1 Unit (O Neg) CMV-, IRR < 14 days	1	
B Pos			20	0		MBTP Adult: (O+) 2 Trays with LPC	6 LPC and 6 TP added when ordered	
B Neg			2	0		RILEY MBTP: <i>Fresh</i> 4 O- Neg and 2, O Neg LPC	Fresh 4 LPC and 2 LPC with TP added when ordered	
AB Pos			2			Comments on Inventory		
AB Neg			2					

Platelets	Current Counted		Minimum Inventory Level	Requested Replacement of Platelets
O, A, B, AB	Non-CMV	CMV Neg	Total of 2 PLT available with at least 1 CMV negative	
AB Pedi (CMV Neg)			1	

	Current Counted TP	Min. Inv. Level	Requested Replacement (Level - Counted)	Current Counted FFP	Min. Inv. Level	Requested Replacement (Level - Counted)	Current Counted Pedi FFP	Min. Inv. Level	Requested Replacement (Level - Counted)	Current Counted Pedi Single CRYO	Min. Inv. Level	Requested Replacement (Level - Counted)	Current Counted Pooled CRYO	Min. Inv. Level	Requested Replacement (Level - Counted)
O		6			12						4			10	
B		4			12						4			6	
A		8			12						4			10	
AB		4			12		8	*****			8	*****		6	