



PURPOSE: INSTRUCTIONS FOR BLOOD BANK STAFF FOR USE OF THESE

PROCESS: USE OF SOFTSIDED RILEY TRANSPORT COOLERS FOR RILEY NICU

REV. #, DATE #2, 5/20/20

DOCUMENT OWNER: RHBB BLOOD BANK AND NICU TRANSPORT TEAM

Step	Description:	Key Point / Image / Reason	Who	Time
<p>Note: Units for transport will be picked up from the Riley Blood Bank (RHBB)</p>				
1	<p>NICU/Transport team will call RH BB (317-948-9610) to provide a unit(s) for transport.</p> <p>If available, the NICU/Transport team will provide:</p> <ol style="list-style-type: none"> 1) Patient name and Medical Record number (may or may not be available) 2) Number of units needed <p>The NICU/Transport team will need to pick up the cooler at the RH BB, Room 6252</p>	<p>The cooler in the RH BB is validated for 1 or 2 units.</p> <p>The cooler can maintain temperature for 4 hours.</p>	NICU	When needed
2	<p>The unit(s) will be released following the current procedure for Emergency Uncrossmatched Blood Requests.</p> <p>The RH BB Team will prepare the unit(s)</p> <ul style="list-style-type: none"> • O Negative, Irradiated, CMV Negative LPC(s), as fresh as possible. • Attach a Hematemp indicator and the Yellow Universal Donor tag to the unit(s) • No Cerner entry is necessary, since the unit(s) must be transfused or returned to BB within 4 hours. <p>The RH BB Team will prepare the designated transport cooler</p> <ol style="list-style-type: none"> 1) <u>For 1 unit transport</u> <ol style="list-style-type: none"> a) Use the smaller cooler b) Pack the unit between 2 cool packs 2) <u>For -1-2 unit transport</u> <ol style="list-style-type: none"> a) Use the larger cooler b) Pack the units between 2-4 cool packs. 	<p>The designated Transport Cooler is located in the Blood Bank in the labelled, designated location.</p>	RH BB	When request received
3	<p>When the cooler is returned to RH, then the NICU/Transport staff will forward the RH BB Transport Cooler back to the RH BB, Room 6252.</p>	<p>The RH BB staff will wipe down the cooler with Sani-wipes, return the cool packs to the refrigerator and store the designated cooler on the labelled, designated location.</p>	NICU and RHBB	When Cooler is Returned to RH BB