**UW Medicine - Pathology**

6000-01-01-06

Case Priority / Cassette Color Procedure

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| Adopted Date: 09/15/05  Review Date: 10/25/10  Revision Date: 03/29/11 |

PURPOSE

The specimen priorities are color coded to keep work in numerical and completion priority throughout the entire histology system.

SCOPE

This policy encompasses the laboratories of histology and gross room.

PROCEDURE

1. The priority is indicated in the case priority field, found in the lower right hand corner of the general screen. The priority status is set by whoever accessions the case. The choices are rush, priority and routine.
2. The tissues are placed in cassettes according to the following code.
   * Yellow: rush, biopsies
   * White: routine/decal

*Note:*  For Bone Marrow:

* Yellow: Bone Marrow biopsies (needs 45 minutes to decal- see Bone Morrow Decalcification Procedure, 6000-01-05-19
* White: Bone Marrow particle prep

REFERENCE

Bone Marrow Decalcification Procedure - 6000-01-05-19

Written By: Director Approval:

(Signature and Date) (Signature and Date)

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Supervisor / Manager