**Summary of SOP and Form Changes for January 6, 2014**

|  |  |  |
| --- | --- | --- |
|  | **SOP/Form** | **Comment** |
| **AABB Assessment and Quality Plan Changes** |
| HMC2594 | Blood Product Release Form | Visual Inspection checks added |
| 1600-2 | QP: Management of Documents and Records | Quality Plan clarification for control of changes, storage, and retrieval of TSL documents and records.  |
| F6008-1 | Validation Plan Template | New form to list the essential elements of a validation plan |
| F1504 | Regulatory Change Review form | New formWhenever a regulatory agency changes their guidelines or requirements, we must review all pertinent documents in TSL. Just ask Hernan – he reviewed the Circular of Information!  |
| F5108-5 | Portable Refrigerator Response Log | Visual Inspection checks added |

|  |
| --- |
| **Miscellaneous Improvements** |
| F5005-3 | Rejected Sample Report Form | Earlier form had few provisions for unacceptable when it wasn’t the labeling that was the problem. Updated to mimic PSN entry.  |
| 5009-3 | Receiving and Processing Emergency Release Orders | Expansion of LMR/Medical Director notification to include any emergency release of products not defined in current trauma SOPsClinical staff expressing confusion or disagreement about transfused patient care, transfusion orders, or any other situation involving multiple phone calls when questions between clinical care staff are unresolved. |
| 5114-3 | Trauma Response Process | Jimmy has validated the mini boxes for platelet storage during trauma responses. SOP updated. |
| 5105-2 | Packing Blood Products for Transport | Changed title from Shipment to TransportAdded mini platelet box packaging for trauma response in HMC |
| 5408-3 | **CT Only:** Guidelines for Antibody ID | Discussed at December Technical Meeting: when LISS in tube is the only method of antibody identification, rule outs must be confirmed with further enhancement. |