



KAISER PERMANENTE®
COLORADO LABORATORY

ROUTING STAT TESTING PROTOCOL AT THE MEDICAL OFFICE LABORATORY

PRINCIPLE

This protocol will assist Medical Office Laboratory staff how to properly route STAT tests when a laboratory is unable to perform a test on site.

SCOPE

All Medical Technologists, Medical Laboratory Technicians and Phlebotomists at the Medical Office Laboratory

PROCEDURE

1. If testing is not available at the Medical Office Laboratory (not on test menu, lack of instrumentation or instrument down), specimens are sent to the closest testing location.
2. If a routine courier is scheduled to arrive within one hour, send sample(s) on that run.
3. Tests (i.e., Digoxin level, Gentamycin level, etc) are sometimes only performed at locations outside of Kaiser Permanente (i.e. ESJH or EGSM). Send the samples by STAT courier (see step #4) directly to those locations.
4. If a routine courier is not scheduled to arrive at your location for more than one hour, send to the nearest testing location by Quicksilver courier and request a “Quick” pickup. (Quick pickup = 60 minutes from call to delivery, 90 minute = 90 minutes and routine = three hours from call to delivery).
 - a. Call Quicksilver to setup a pick-up at 303-232-5800 or
 - b. Submit an online courier request at www.qec.com. This link is available on the Laboratory website as well by clicking on the laboratory resources tab. Each MOL has its own user ID and password.
5. As a courtesy, notify the KP testing location that you are sending them a sample for STAT testing.
6. Pack specimens according to the packing procedure – See separate procedure
7. Track specimens according to the tracking procedure – See separate procedure
8. The table below is the most current KP courier schedule.

Location	Courier scheduled pick up time	Next HUB	Comment
Arapahoe	0845	SSS at 0940, FR at 1010	
	1120	SSS at 1215, FR at 1400	
	1440	SSS at 1535, FR at 1730	Last run to FR
	1610	SSS at 1700	Quicksilver
	1745	SSS at 2010	
	Sat 0945	SSS at 1035	
	Sat 1400	SSS at 1445	Quicksilver
	Sun 0930	SSS at 1015	Quicksilver
Aurora Centerpointe	0805	FR at 0910, SSS at 1000	
	1045	FR at 1140, SSS at 1300	
	1400	FR at 1530, SSS at 1730	Last run to FR
	1530	EA at 1600, SSS at 1630	MLS
	1715	SSS at 1745	MLS
	2000	SSS at 2030	
Baseline	0900	RC at 0920, FR at 1020, SSS at 1300	
	1055	RC at 1120, SSS at 1200	No FR run
	1337	RC at 1420, FR at 1530, SSS at 1730	Last run to FR
	1720	RC at 1800, SSS at 1830	
Briargate	1630	PBN at 1730	Send STATS to Hospital
	1830	SSS at 2000	Quest courier
Brighton	0845	FR at 1030, SSS at 1030	Swap coolers at CSS
	1040	SSS at 1115, FR at 1200	
	1415	SSS at 1500, FR at 1530	Last run to FR
	1745	SSS at 1830	Quicksilver
Castle Rock	0815	FR at 1000, SSS at 1300	
	1055	FR at 1140, SSS at 1530	
	1400	FR at 1540, SSS at 1730	Last Run to FR
	1800	SSS at 1900	Quicksilver
East Denver	0815	FR at 0910, SSS at 1000	
	1055	FR at 1100, SSS at 1300	
	1440	FR at 1510, SSS at 1730	Last Run to FR
	1600	SSS at 1630	MLS
	1630	AR at 1740, SSS at 2010	
	1915	SSS at 1945	MLS
	Sat 1025	SSS at 1035	
	Sat 1405	SSS at 1430	
	Sun 0900	SSS at 0930	MLS
Evergreen	1035	FR at 1135, SSS at 1300	
	1340	FR at 1525, SSS at 1730	Last Run to FR
	1930	SSS at 2030	Quicksilver (Put in lockbox)
Englewood	0805	FR at 0915, SSS at 1000	
	1020	FR at 1145, SSS at 1300	
	1325	FR at 1500, SSS at 1530	Last Run to FR
	1630	SSS at 1730	MLS
	1845	SSS at 2000	
Fort Collins	1005	SSS at 1105	
	1435	SSS at 1550	
	1900	SSS at 2020	

Location	Courier scheduled pick up time	Next HUB	Comment
Highlands Ranch	0835	AR at 0850, SSS at 0940, FR at 1010	
	1055	AR at 1120, SSS at 1215, FR at 1400	
	1415	AR at 1440, SSS at 1530, FR at 1730	Last Run to FR
	1820	SSS at 2010	
Hidden Lake	0810	WM at 0830, FR at 0920, SSS at 1000	
	1020	WM at 1040, FR at 1135, SSS at 1300	
	1315	WM at 1400, FR at 1530, SSS at 1730	Last Run to FR
	1815	SSS at 1930	
Ken Caryl	0820	LK at 0840, FR at 0925, SSS at 1000	
	1045	LK at 1105, FR at 1155, SSS at 1300	
	1445	FR at 1515, SSS at 1730	
	1730	LK at 1810, SSS at 2000	Monday – Thursday
	Fri 1800	SSS at 1900	MLS (Friday only)
Lakewood	0855	FR at 0925, SSS at 1000	
	1125	FR at 1155, SSS at 1300	
	1350	FR at 1500, SSS at 1730	Last Run to FR
	1640	SSS at 2010	
	1815	SSS at 1715	MLS
	Sat 0900	SSS at 1035	
	Sat 1400	SSS at 1445	
	Sun 0930	SSS at 1015	MLS
Longmont	0830	RC at 0922, FR at 1020, SSS at 1300	
	1025	RC at 1120, SSS at 1200	
	1250	RC at 1420, FR at 1530, SSS at 1730	Last Run to FR
	1800	SSS at 1910	MLS
Loveland	0940	SSS at 1105	
	1410	SSS at 1550	
	1900	SSS at 2000	
Parker	0830	FR at 1000, SSS at 1300	
	1030	FR at 1140, SSS at 1300	
	1330	FR at 1545, SSS at 1730	Last Run to FR
	1830	SSS at 1930	MLS
Pueblo North	1730	BRG at 1830, SSS at 2000	
Rock Creek	0928	SSS at 1045	
	0947	FR at 1020, SSS at 1300	
	1145	SSS at 1210	
	1400	FR at 1400, SSS at 1530	
	1500	SSS at 1530	
	1600	SSS at 1630	
	1800	SSS at 1830	

Location	Courier scheduled pick up time	Next HUB	Comment
Smoky Hill	0830	FR at 1000, SSS at 1300	
	1110	FR at 1200, SSS at 1300	
	1445	FR at 1530, SSS at 1730	Last Run to FR
	1510	SSS at 1600	MLS
	1710	AR at 1740, SSS at 1900	
	1930	SSS at 2000	
Skyline	1230	SSS at 1300	
	1500	SSS at 1530	
	1830	SSS at 1900	
Southwest	0850	FR at 0915, SSS at 1000	
	1050	FR at 1145, SSS at 1300	
	1430	FR at 1500, SSS at 1730	Last Run to FR
	1755	SSS at 2000	
Westminster	0845	FR at 0920, SSS at 1000	
	1040	FR at 1135, SSS at 1300	
	1400	FR at 1535, SSS at 1730	Last Run to FR
	1600	SSS at 2010	
	1830	SSS at 1919	
	Sat 0800	SSS at 0900	
	Sat 1235	SSS at 1415	
	Sun 0930	SSS at 1045	Quicksilver
Wheatridge	0835	FR at 0920, SSS at 1000	
	1115	FR at 1135, SSS at 1300	
	1425	FR at 1525, SSS at 1730	Last Run to FR
	1815	SSS at 1930	



**KAISER PERMANENTE®
COLORADO REGION PROCEDURE REVIEW**

TITLE: Routing of STAT Testing in the MOLs	
LABORATORY SITE: All Locations	DEPARTMENT: Laboratory
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REVISED BY:	REVISED DATE:

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