

Curio Competency 2026- Qualified Observer Guide



Impacted Areas

Staff who have been designated by their Medical Directors to be able to sign off on team members competency

Why this Matters

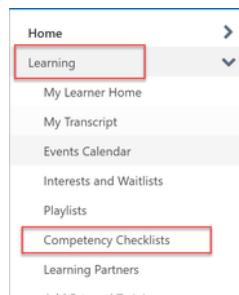
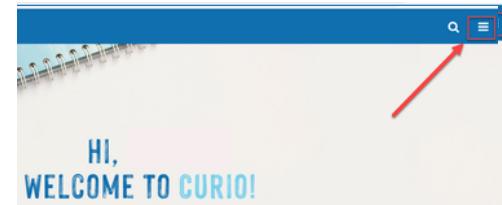
Competency verifies safe, consistent practice and keeps us compliant with CAP/CLIA. We want to make it easier to audit and find.



- It is the reviewee's responsibility to notify the Qualified Observer when a competency or element is ready for sign-off.
- Qualified Observers must either physically witness or verify completion to sign off. Verification of completion is not appropriate on any Direct Observation element (#1 & #4)
- Speaking to a process or test is NOT a valid method of evaluation

To Check Off

- Open Curio
- Click on the hamburger on the upper right of the main screen.



- Select the Learning
- Click on Competency Checklists

Manage Competency Checklists

View My Checklists 0%

SEARCH USERS

First Name: Last Name: User ID: Checklist:

Include Completed

Name	Identifier	Manager	Progress	Total Score / Rating	Checklists
Employed Staff (Worker Type) DP.11 Ambulatory/Ambulatory Ancillary/Lab/Core Area (Primary Organization Unit) 11.212.1105 Core Area Reference Lab (Primary Work Unit) Medical Lab Scientist:5628.64.10 (Primary Job)	Maxwell, Rosemary	0%	0%	Core Hematology Lab Comp Checklist v2 Core Urinalysis Lab Comp Checklist	

(430 Results) [1](#) [2](#) [3](#) [4](#) [5](#) > >>

- You will be able to see any staff you are authorized to sign off on, and only the competencies you are authorized to sign off on.

- You can either select the staff member you want to sign off or click into the specific checklist you want to view.

Manage Competency Checklists

View My Checklists 0%

SEARCH USERS

First Name: Last Name: User ID: Checklist:

Include Completed

Name	Identifier	Manager	Progress	Total Score / Rating	Checklists
Employed Staff (Worker Type) DP.11 Ambulatory/Ambulatory Ancillary/Lab/Core Area (Primary Organization Unit) 11.212.1105 Core Area Reference Lab (Primary Work Unit) Medical Lab Scientist:5628.64.10 (Primary Job)	Maxwell, Rosemary	0%	0%	Core Hematology Lab Comp Checklist v2 Core Urinalysis Lab Comp Checklist	

(430 Results) [1](#) [2](#) [3](#) [4](#) [5](#) > >>

Printed on:
Expires on:

Curio Competency 2026- Qualified Observer Guide

- Select the Checklist you want to review
 - Checklists are broken up by bench
 - You may see an Ad Hoc checklist



Checklists

- Before you can sign off on an element, you must first verify that the information is correct and complete.
- Click on the observation notes to view what was included.

End User Competency Response Template- General

Instructions: Highlight the element needed to document, and right click. Select copy and go back to the previous tab on your browser. Paste the template into your note, and fill in the required information.

Direct Observation of Test Performance

- SID
- Test Performed
- Date
- Qualified Observer

Observation Notes

Monitor Reporting and Resulting of Test Results

- SID
- Date
- Qualified Observer



Show: **All**

All

- Magic Valley Chemistry Osmometer Competency
- Magic Valley Chemistry VITROS Dilutions Competency
- Magic Valley Chemistry ABL90 Competency
- Magic Valley Chemistry Immurex Competency
- Magic Valley Chemistry HIV Rapid Competency
- Magic Valley Chemistry MetTox Competency
- Magic Valley Chemistry Mono Competency
- Magic Valley Chemistry VITROS Body Fluid Competency
- Magic Valley Chemistry VITROS Competency

- You can filter the information by selecting the SHOW icon
- Click on the appropriate testing platform to only show the associated notes.

- Verify that all required information has been added for all elements that you choose

Sparks, Alexandra - 1/5/2026 3:59 PM

Direct Observation of Test Performance

SID 123MV4567

Test Performed AST

Date 1/1/26

Qualified Observer Karye Pruitt

[+Competencies](#)

« Back

Magic Valley Chemistry VITROS Competency

	Validated By	Date	Rating	
<input type="checkbox"/> Direct Observation of Test Performance	1/5/2026		0/5	
<input type="checkbox"/> Monitor Reporting and Resulting of Test Results	1/5/2026			
<input type="checkbox"/> Review Intermediate Test Results or Worksheets, QC, and Preventative Maintenance Records	1/5/2026			
<input type="checkbox"/> Observe Performance of Instrument Maintenance and Function Checks (Calibration or Maintenance)	1/5/2026			
<input type="checkbox"/> Proficiency Test (PT) / Blind Sample (BS)	1/5/2026			

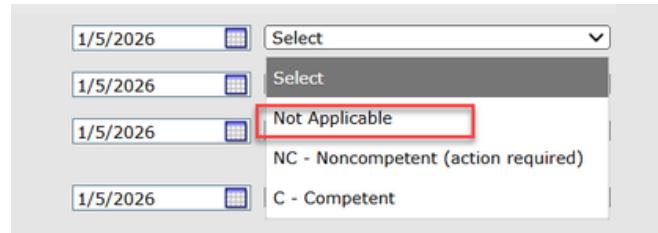
- Hit the back button to return to the sign-off screen.
- Hit the select icon on the appropriate element and choose competent if all requirements have been met.

Printed on:
Expires on:

2

Curio Competency 2026- Qualified Observer Guide

- There may be some circumstances where a test is included in competency that the user is not required to complete.
- For this situation, change the rating to Not Applicable
- Verify the accuracy of a not applicable with the supervisor or manager prior to signing off.



1/5/2026 Select
1/5/2026 Select
1/5/2026 Not Applicable
1/5/2026 NC - Noncompetent (action required)
1/5/2026 C - Competent



- When you have finished the elements sign off, ensure you hit save and exit

- When all elements have been completed, the final qualified observer will need to sign the completed competency and submit it to the manager for review.
- If a competency is submitted to the manager in error, it will be returned and will require all qualified observers to refinalize and resubmit.



Electronic Signature
Signature:
Sign



Questions? Reach out to Alex Sparks!

Printed on:
Expires on: